



REPUBLIC OF THE PHILIPPINES
SECURITIES & EXCHANGE COMMISSION

SEC Building, EDSA, Greenhills
City of Mandaluyong, Metro Manila

SUPPLEMENTAL/BID BULLETIN No. 1
SEC PB No. 2015-04

Project Title: **Supply of Goods for the Security Manpower Services for SEC Main Office and Extension Offices for a period of 1 year**

Date: **March 30, 2015**

Pursuant to the Pre-Bid Conference held last March 23, 2015, the following are additional information and modifications for the bidders. This shall form an integral part of the Bid Documents:

1. Section III. Bid Data Sheet:

- a. Amendment to **ITB Clause 18.1** (*page 30 of the Bidding Document*) to replace the bid security shall be limited to Bid Securing Declaration and at least one other form in accordance with following amount with **the bid security shall be limited to Bid Securing Declaration "OR" any other form in accordance with following amount.** Revised Bid Securing Declaration is hereby attached as annex A.
- b. Amendment to **ITB Clause 20.3** (*page 30 of the Bidding Document*) to replace Each bidder shall submit one (1) original and three (3) duplicates copies of the first and second components of its bid with **Each bidder shall submit one (1) originally signed Certified True Copy of the Original Document and three (3) photo copies of the first and second components of its bid.**
- c. Amendment to **ITB Clause 21** (*page 31 of the Bidding Document*). Deadline for the submission and opening of bids shall be move from April 7, 2015 at 1:30 P.M. to **April 13, 2015 at 1:30 P.M.** at the Office of the BAC Secretariat, 9th Floor, SEC Building, EDSA, Greenhills, Mandaluyong City.

2. Section VII. Technical Specification:

Clarification to Section II. Technical Evaluation Parameters, No. 1. Stability (*page 55 of the Bidding Document*) to replace letter a. Years of Experience – In continuous operation for at least 10 years in the business (to be supported by License to Operate issued by PNP-SAGSD) with **Years of Experience with In continuous operation for at least 10 years in the business (to be supported by License to Operate or a Certification issued by Supervisory Office for Security and Investigation Agencies of the PNP that will prove the number of years in operation).**

3. Section VIII. Bidding Form:

- a. Amendment on the Cost Distribution Per Month for Tarlac (Bid Price Schedule 3). Additional Two (2) hours work shall be charged to overtime pay. Revised Bid Price Schedule 3 is hereto attached as Annex "B".
- b. Amendment on the Cost Distribution Per Month for Cebu (Bid Price Schedule 8). Additional four (4) hours work shall be charged to overtime pay. Revised Bid Price Schedule 3 is hereto attached as Annex "C".
- c. For uniformity, please use the attached format of Authority of Signatory referred to as Annex "D".
- d. **Others:**

SEC will not follow the mandate of Department of Labor and Employment Department Order No. 18-A (DOLE-D.O. 18-A) setting the standard minimum administrative overhead and profit margin of contractors at ten percent (10%) of the total contract costs since the GPPB in its Resolution No. 14-2012, GPPB Resolves to confirm, affirm, and approved the issuance of Policy Matter Opinion expressing the position that GPPB could not support the dissemination of DOLE DO No. 18-A in its entirety as Section 9(b)(ii) is violative of Article IX, Section 21 of Republic Act 9184 and its Implementing Rules and Regulation.)

The above statements shall modify, amend or replace parts of the Bidding Documents and/or other items in the issued Bid Bulletin.

Please be guided accordingly.


Justina F. Callangan
Chairman, BAC

REPUBLIC OF THE PHILIPPINES)
 CITY OF _____) S.S.
 X-----X

BID-SECURING DECLARATION

Invitation to Bid/Request for Expression of Interest No.1: [Insert reference number]

To: [Insert name and address of the Procuring Entity]

I/We², the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid-Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA 9184; without prejudice to other legal action the government may undertake. (Resolution No. 15-2014)
3. I/We understand that this Bid-Securing Declaration shall cease to be valid on the following circumstances:
 - (a) Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - (b) I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right;
 - (c) I am/we are declared as the bidder with the Lowest Calculated and Responsive Bid/Highest Rated and Responsive Bid⁴, and I/we have furnished the performance security and signed the Contract.

¹ Select one and delete the other.

² Select one and delete the other. Adopt same instruction for similar terms throughout the document.

³ Issued by the GPPB through GPPB Resolution 03-2012 on 27 January 2012.

⁴ Select one and delete the other.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ____ day of [month] [year] at [place of execution].

**[Insert NAME OF BIDDER'S
AUTHORIZED REPRESENTATIVE]
[Insert signatory's legal capacity]
Affiant**

SUBSCRIBED AND SWORN to before me this __ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. _____ and his/her Community Tax Certificate No. _____ issued on _____ at _____.

Witness my hand and seal this ____ day of [month] [year].

NAME OF NOTARY PUBLIC

Serial No. of Commission _____

Notary Public for _____ until _____

Roll of Attorneys No. _____

PTR No. __, [date issued], [place issued]

IBP No. __, [date issued], [place issued]

Doc. No. ____

Page No. ____

Book No. ____

Series of ____.

Bid Price Schedule 3

**COST DISTRIBUTION PER MONTH for Tarlac
(Based on 8 hours Work Per Day)**

AMOUNT TO GUARD

New Daily Wage (DW)

Average Pay/Month (DW x no. of days per yr/12) _____

13th Month Pay (DW x 365 /12/12) _____

5 Days Incentive Pay (DW x 5/12) _____

Uniform Allowance (R.A. 5487) _____

Overtime Pay (additional 2 hours work) _____

AMOUNT TO GOV'T. IN FAVOR OF GUARD

Retirement Benefit (R. A. 7641) _____

SSS Premium _____

Philhealth Contribution _____

State Insurance Fund _____

Pag-Ibig Fund _____

A TOTAL AMOUNT TO GUARD & GOVERNMENT _____

B AGENCY FEE
Administrative Overhead and Margin _____

C VALUE ADDED TAX (Agency fee x 12% VAT-RMC-39-2007) _____

MINIMUM CONTRACT COST FOR 10 HOURS _____

Bid Price Schedule 8

**COST DISTRIBUTION PER MONTH for Cebu
(Based on 12 hours/2shifts Work Per Day)**

AMOUNT TO GUARD

New Daily Wage (DW)		_____
Average Pay/Month (DW x no. of days per yr/12)	_____	
Night Differential Pay (Ave. Pay/mo. X 10% x 1/2)	_____	
13th Month Pay (DW x 365 /12/12)	_____	
5 Days Incentive Pay (DW x 5/12)	_____	
Uniform Allowance (R.A. 5487)	_____	
Overtime	_____	_____

AMOUNT TO GOV'T. IN FAVOR OF GUARD

Retirement Benefit (R. A. 7641) (DW x 22.5/12)	_____	
SSS Premium	_____	
Philhealth Contribution	_____	
State Insurance Fund	_____	
Pag-Ibig Fund	_____	_____

A	TOTAL AMOUNT TO GUARD & GOVERNMENT	_____
B	AGENCY FEE Administrative Overhead and Margin	_____
C	VALUE ADDED TAX (Agency fee x 12% VAT-RMC-39-2007)	_____
	MINIMUM CONTRACT COST FOR 12 HOURS	_____

**AUTHORITY OF THE SIGNATORY
(For Corporation)**

I, (Name of Corporate Secretary), of legal age, Filipino, with business address at _____, after being duly sworn to in accordance with law do hereby depose and state:

That I am the duly elected Corporate Secretary of (Name of Corporation), a corporation duly organized and existing under and by virtue of applicable Philippine laws:

That at the special meeting of the Board of Directors of the said corporation, duly called and held at the principal office on (Date of Meeting) at which a quorum was present and voting throughout the following resolution was unanimously approved to wit:

“RESOLVED, that any of the following whose specimen signature/initials and copy of acceptable government issued identification cards with signatures as clearly shown attachment, is authorized to sign in behalf of the Corporation, to submit documents and represent solely for the purpose of complying with the bidding of (Name of Project).

NAME	ID WITH SIGNATURE PRESENTED	SPECIMEN SIGNATURE	SPECIMEN INITIALS

IN WITNESS WHEREOF, I have hereunto affix my signature this ____ day of _____ at _____.

PRINTED NAME/SIGNATURE
CORPORATE SECRETARY

SUBSCRIBED AND SWORN TO before me in the City of _____ this ____ day of _____ by (Name of Corporate Secretary) who has satisfactorily proven to me his/her identity through his/her (Identification Card presented), that he/she is the same person who personally signed before me the foregoing Affiant and acknowledged that he/she executed the same.

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