

BIDS AND AWARDS COMMITTEE
Pre-Bid Conference Minutes of Meeting

Project : **Maintenance of SEC I-Register and SEC I-Report Servers and its related Equipment (Re-Bidding)**

Date : September 23, 2019

Time : 10:00 am

- I. Attendees :
- BAC Members : Assistant Director Armando A. Pan Jr., Vice Chairman
Assistant Director Daisy B. Pabuaya, Member
Assistant Director Kenneth Joy A. Quimio, Member
Assistant Director Isma C. Gonzales, Alternate Member
- Technical Working Group:
Mr. Herbert E. Mendoza
Ms. Melita D. Pasagui
Ms. Jean Pauline V. Capiral
- End-User Representative:
Ms. Valerie Valerio

Prospective Bidders:

PROSPECTIVE BIDDER	AUTHORIZED REPRESENTATIVES
1. Infostorage Corporation	Mr. Ruben Malacas

II. Call to Order

Time: 10:15 am

Quorum: Yes

III. Preliminaries: In compliance with the requirements of the 2016 Revised IRR, the following were presented:

DOCUMENT	POSTING	DATE
Invitation to Bid	PhilGEPS	September 14, 2019
	SEC Website	September 14, 2019
Letter to Observer	COA	September 16, 2019
	KNMGCEL	September 17, 2019
	PCCI	September 17, 2019

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IV. Discussion/OpenForum:

The Secretariat discussed the Checklist of Requirements as stated in the Bidding Documents and referred the prospective bidder to the Bid Data Sheet of the Bid Document for further instructions.

Ms. Valerie Valerio, discussed the Technical Specifications of the project.

SEC REQUIREMENT	CLARIFICATION	SEC RESPONSE
<ul style="list-style-type: none"> Section III – Bid Data Sheet, Page 34 ITB Clause 5.4	<ul style="list-style-type: none"> In APP 2019-3, the title given was “Maintenance of SEC I- Register and SEC I-Report Servers and its related equipment” 	<ul style="list-style-type: none"> The BAC agreed that the Project title will be used is the “Maintenance of SEC I- Register and SEC I-Report Servers and its related equipment”
<ul style="list-style-type: none"> Training 	<ul style="list-style-type: none"> Offered trainings and seminars 	<ul style="list-style-type: none"> As per End-User since Infostorage has the expertise in partnership with the Oracle

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VI. Adjournment:

The meeting was adjourned at 10:46 am

Prepared by:



Julie Ann M. Roa
BAC Secretariat

Noted by:



Christian Noel D. Castillo
BAC Secretariat

Approved by:

Com. Secretary Armando A. Pan, Jr., Vice Chairman
Assistant Director Daisy B. Pabuaya, Member
Assistant Director Kenneth Joy A. Quimio, Member
Assistant Director Isma C. Gonzales, Alternate Member

