

**Bids and Awards Committee**

**BID BULLETIN NO. 1**

**SERVICE MAINTENANCE AGREEMENT FOR STORAGE OF MICROFILM ROLL FOR A PERIOD OF ONE (1) YEAR**

All Prospective Bidders are hereby informed of the following amendments to the SEC Bidding Document:

<b>SEC REQUIREMENT: CLARIFICATIONS</b>	<b>AMENDMENTS/RESPONSES</b>
<p>Section III. Bid Data Sheet</p> <p>Page 21. ITB Cause No. 15.</p>	<p>Section III. Bid Data Sheet</p> <p>Page 21. ITB Cause No. 15.</p> <p>Each Bidder shall submit one <b>(1) originally signed certified true copy of the original document and two (2) duplicate copies</b> of the first and second components of its bid. <i><b>Bidder must arrange each bid documents into sections with tabs properly labeled separating each document according to the provided checklist.</b></i></p>
<p>Section VII. Technical Specifications</p> <p>Page 32. I. Scope of Work.</p> <p>Q1. What is the minimum number of processor of the machine that needs to be provide by the contractor to complete the project in one year?</p> <p>Page 33. III Service and Commitment.</p> <p>Q2. Is it required to have CV's for the service engineer to support the equipment?</p> <p>Q3. Is it required to have the manufacturers certificate for the genuine parts for replacement?</p>	<p>Section VII. Technical Specifications</p> <p>Page 32. I. Scope of Work.</p> <p>A1. Based on the TOR, it is not specified how many processors will be provided by the Service provider as long as they can maintain the Microfilm Rolls in good condition.</p> <p>Page 33. III Service and Commitment</p> <p>A2. Not required</p> <p>A3. Not required</p>

Section VIII. Checklist of Financial and Technical Document.

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Technical Documents

**(G)** Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid

Is it possible to consider Microfilm Services contracts as similar contract?

**(j)** Original duly signed Sworn Statement (OSS)- Authority of the Signatory

Financial Document

**(k)** Audited Financial Statement to be submitted

Section VIII. Checklist of Financial and Technical Document.

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Technical Documents

**(G)** Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid

**No.**

**(j)** Original duly signed Sworn Statement Authority of the Signatory:

- a. Sole Proprietorship – Only the Sole Proprietor shall execute the affidavit
- b. Partnership – Notarized Partnership Resolution from the General Manager/Managing Partners
- c. Corporation – Notarized Secretary’s Certificate of Board Resolution or Notarized Board Resolution

Notarization of this document shall comply with 2004 Rules on Notarial Practice which limits competent evidence of identity to the following:

- (i) Identification documents issued by an official agency bearing the photograph and signature of the individual (i.e. passport, driver’s license, SSS ID, GSIS Umid, etc.); and
- (ii) The oath of affirmation of one credible witness not privy to the instrument, document of transaction who is personally known to the notary public and who personally knows the individual and shows to the notary public documentary identifications.

Financial Document:

**(k) Audited Financial Statement for the last two (2) years are acceptable**

This Bid Bulletin No.1 shall form an integral part of the Bidding Document.

April 22, 2021

Prepared by:

  
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Reviewed by:

  
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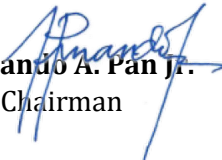
  
**NOEL B.**

**Noel B. Ara**  
End-User Representative

Noted by:

  
**Norlan M. Delas Alas**  
BAC Secretariat

Approved by:

  
**Armando A. Fan Jr.**  
BAC Chairman