



SEC CONTACT CENTER

MATTERS OF CONCERN	EMAIL ADDRESS/ WEBSITE	PHONE NUMBER
Information & Communications Technology Department		
<i>Enrollment in the SEC Online Submission Tool (OST) or Electronic Filing and Submission Tool (eFAST)</i>	inquiry_ost1@sec.gov.ph inquiry_ost2@sec.gov.ph	0919-259-6869 8818-7236 8818-7234 02-5322-7696
<i>Online Submission of Annual Financial Statements (AFS), General Information Sheet (GIS) and Other Reports using the eFAST</i>	To learn about the requirements and procedures, please watch: https://bit.ly/eFASTWebinar	0936-182-8913 0994-826-3314
<i>Request for Copies of SEC documents</i>	https://secexpress.ph	8737-8888
Company Registration and Monitoring Department		
<i>Request for Monitoring and Status of Ordinary Domestic Corporations</i>	crmd_monitoring@sec.gov.ph	8818-2886 88180921 (Loc. 295, Loc. 240) 0956-885-3615
<i>Request for Regular Monitoring of Foreign Corporations (Branch Offices, Representative Office, Regional Headquarters (RHQ) and Regional Operating Headquarters (ROHQ))</i>	cmd_foreign_monitoring@sec.gov.ph	
<i>Request for Monitoring with Amendment and Other Applications</i>	cmd_amendment_monitoring@sec.gov.ph	
<i>Petition to Lift Order of Revocation/ Suspension</i>	cmd_petitiontolift_suspensionrevocation@sec.gov.ph	

<p><i>Public Assistance Service of CRMD by Answering Email Queries</i></p>	<p>crmd_publicassistance@sec.gov.ph</p>	<p>8818-7187 8818-0763 8818-5554 8818-8803 8818-0921 (Loc. 214, 284, 254, 294, 279) 0956-885-3712</p>
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<p><i>Inquiries of Pending Applications/ Submission of Supplemental Requirements for Registrant OPC (e.g., FIA Forms/ Authenticated Board Resolutions)</i></p>	<p>crmd_registration_opc@sec.gov.ph</p>	<p>8818-7187</p>
<p><i>Inquiries on Pending Applications/ Submission of Supplemental Requirements for Registrant Corporations with Less Than Five Incorporators (e.g., FIA Forms/ Authenticated Board Resolutions)</i></p>	<p>crmd_registration_234@sec.gov.ph</p>	<p>8818-0763 8818-5554 8818-8803</p>
<p><i>Inquiries of Pending Applications/ Submission of Supplemental Requirements for Registrant Regular Corporations (5 to 15 incorporators) (e.g., FIA Forms/ Authenticated Board Resolutions)</i></p>	<p>crmd_registration_regular@sec.gov.ph</p>	<p>8818-0921 (Loc. 214, 284, 254, 294, 279) 0956-885-3712</p>
<p><i>Inquiries on Status of Issuance of Certificates of Incorporation</i></p>	<p>cprd_appointment01@sec.gov.ph</p>	<p>8818-9225 0956-885-3714 8818-5235</p>
<p><i>Application for Amendment of Articles of Incorporation other than Article VII/ Bylaws and Articles of Partnership</i></p>	<p>crmd_emer_amend1@sec.gov.ph</p>	<p>8818-8738</p>
<p><i>Application for Amendment/ Conversion of</i></p>		<p>8818-0921 (Loc. 219)</p>



<i>SEC Licenses of Foreign Corporations/ Withdrawal of SEC License/ Substitution of Resident Agent</i>	crmd_amend_foreign@sec.gov.ph	
<i>Inquiries on Status of Issuance of Certificates of Amendment of Articles of Incorporation, By-laws/ License</i>	cprd_appointment02@sec.gov.ph	
<i>Actions (Two Party Complaints/ Petitions) such as: Petition for Revocation, Change of Name, Voluntary Dissolution not prejudicial to the interests of creditors and Other complaints that may fall within CRMD jurisdiction under 2016 Rules of Procedures</i>	cprd_2partycomplaints-petitions@sec.gov.ph	0956-885-3712 8818-9225
<i>Petition for Correction</i>	cprd_petitionforcorrection@sec.gov.ph	

<i>Request for issuance of Certificate of Paidup capital/ Capital structure</i>	faad_application01@sec.gov.ph	
<i>Petition for Cancellation or Substitution of Payment in relation to the use of properties that require Ownership Registration as Paid-up Capital (SEC Memorandum Circular No. 14, Series of 2013)</i>	faad_petitionapplication@sec.gov.ph	
<i>Application of Corporate Reorganization</i>	faad_application02@sec.gov.ph	8818-5922 8818- 0921
<i>Creation of APIC, Confirmation of Valuation and Property Dividend Application</i>	faad_application03@sec.gov.ph	(Loc. 238 and 296)
		0977-603-5915



<i>Issuance of Acknowledgment Letter for Cash Dividend and Stock Dividend</i>	faad_application04@sec.gov.ph	
<i>Quasi Reorganization and Equity restructuring</i>	faad_application05@sec.gov.ph	
<i>Article 7 (Increase and Decrease of Capital Stock) reclassification/ declassification/ conversion of shares and change par</i>	faad_application06@sec.gov.ph	
<i>Monitoring for FAAD Applications</i>	faad_monitoring@sec.gov.ph	
<i>Registration of Capital Market Professionals through the Capital Market Participants Registry System (CMPRS)</i>		
<i>Payment of Annual Fees of Capital Market Professionals</i>	cmprs.sec.gov.ph	
<i>Amendments of secondary license (Additional/ Removal of Funds)</i>	lu_application01@ sec.gov.ph	
<i>Transfer Agent Renewal</i>	lu_application02@ sec.gov.ph	8818- 0921 (Loc. 272)
<i>Request for Certificates of No Derogatory Records/ Affirmative/ Negative</i>	cfrd_application02@sec.gov.ph	
<i>Request of Authenticated Copies for Government Agencies</i>	cfrd_application01@sec.gov.ph	8818-0921 (Loc. 256) 8818-8738 0945-570-3964
Corporate Governance and Finance Department		



<p><i>Corporate Governance, Mutual Fund</i></p> <p><i>Companies, Financing and Lending 0967-</i></p> <p><i>Companies, Foundations, Accredited Microfinance NGOs</i></p>	<p>365-7324</p> <p>cgfd@sec.gov.ph 0926-017-0248</p>	
<p>Markets and Securities Regulation Department</p>		
<p><u>Securities Registration Division</u></p> <p><i>PLCs and other regulated entities</i></p> <ul style="list-style-type: none"> • <i>Registration of Securities</i> • <i>Structured Reports</i> <p><u>Market and Intermediaries Division</u></p> <p><i>Brokers, Dealers, Other Market Participants, Publicly Listed Companies</i></p> <p><i>Filing of Annual Reports and Other Regulatory Reports</i></p>	<p>msrd_covid19@sec.gov.ph</p>	<p>0916-240-0785</p>

<p>Enforcement and Investor Protection Department</p>		
<p><i>Filing or referral of complaints on alleged scams and other fraudulent activities, Cease and Desist orders, Revocation Proceedings</i></p>		<p>0961-519-7829</p> <p>0931-141-0788</p> <p>0961-713-1472</p> <p>0951-656-5571</p> <p>8818-6337 8818-0921</p> <p>(loc. 208 and 280)</p>
<p><i>Complaints or referral of cases for investigation</i></p>	<p>epd@sec.gov.ph</p>	<p>8818-6047</p> <p>8818-1898</p> <p>8818-7650</p>

<p><i>Complaints or referral of cases involving violations of any rule of an Exchange, registered securities association, clearing agency; fraudulent transactions involving listed companies, market manipulation, insider trading in connection with purchase or sale of securities</i></p>		<p>8818-1898</p>
<p><i>Special Hearing Panel</i></p>		<p>0961-519-7829 88180921 (loc. 274)</p>

<p><i>Mandatory Disclosure Forms; Beneficial Ownership Information; Compliance with Anti-Money Laundering Act requirements; AIRDF; MTPP; Complaints or referral of cases involving solicitations by unregistered NPOs, money laundering and terrorist financing activities</i></p>	<p>eipd-amld@sec.gov.ph</p>	<p>8818-5717</p>
<p><i>International Affairs and Protocol Division</i></p>	<p>aipd@sec.gov.ph</p>	<p>8818-5717 8818-0921 (loc. 316)</p>

Economic Research and Training Department

<p><i>Certification Examinations and Seminar</i></p>	<p>certification@sec.gov.ph</p>	<p>0998-841-3545</p>
<p><i>Top 1,000 Corporations Publication and Certification of Company Rank</i></p>		
<p><i>Statistics</i></p>	<p>casd@sec.gov.ph</p>	<p>8818-6117</p>

Financial Management Department		
<i>Payment of Filing Fees</i>	mjsdominguez@sec.gov.ph rbtan@sec.gov.ph cabrown@sec.gov.ph	0907-051-3628 0966-527-2050 8818-5549
Office of the General Counsel		
<i>Filing of Petition and Appeal</i>	ogc_picc@sec.gov.ph	
<i>Filing of Request for Legal Opinion</i>		
<i>Public Assistance on Legal Queries</i>		
Office of the General Accountant		
<i>Accreditation of Auditing Firms, External Auditors, Financial Reporting, Audit Issues</i>	secoga@sec.gov.ph	0961-605-1968 8818-9763 8818-6120
Office of the Commission Secretary		



<i>Request for Certified True Copy of Resolution</i>	comsec@sec.gov.ph	8818-6367 8888-8141 8818-5478
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SEC Extension Offices		
SEC Baguio	secbaguio@sec.gov.ph	0997-235-5975 0939-325-3657 (074) 309-5804
SEC Tarlac		
<i>New Registration/Increase in Capital</i>	secteo@sec.gov.ph	0926-902-2405
<i>Amendments</i>		0931-791-4841
<i>Monitoring</i>		0981-311-0225
<i>e-FAST & Other Inquiries</i>		0950-029-5715
SEC Legazpi		
<i>New Registration, Request for Authenticated Copy of Documents,, Certificate of No Derogatory Information, Increase of Authorized Capital Stocks, Monitoring and other concerns</i>	secbicol@sec.gov.ph	0929-883-1917
<i>MC28 report, eFAST, Mandatory Disclosure Form</i>		0995-944-2701



<i>Amendments, Petition to Lift Order of Suspension/Revocation, Petition for Correction</i>		0977-039-2820
SEC Cebu		
<i>Information/ Officer of the Day</i>	seccebu@sec.gov.ph	0967-364-6517
<i>eSPARC Applications</i>		0928-828-3287 (032) 412-7091
<i>Records/MC28 and eFAST Concerns</i>		0967-364-6517 (032) 416-9339
<i>Releasing/Monitoring</i>		0928-828-3287 (032) 412-7091
SEC Cebu Sattelite Office - Robinsons Galleria Cebu	seccebu@sec.gov.ph	0969-211-9012
SEC Bacolod		(034) 445-5713 (034) 445-5714 0961-603-5772 0905-568-8256
SEC Iloilo		
<i>Information Legal Financing & Lending Cashier Examiners / Monitoring</i>	sec_iloilo@sec.gov.ph sec.iloilo6@gmail.com	(033) 335-0025 (033) 523-5535 0999-990-0265
<i>Records Name Verification Receiving Releasing</i>		(033) 337-9984 0999990-0265



SEC Cagayan de Oro	sec-cdoeo@sec.gov.ph	(088) 857-7225 (088) 327-0517
SEC Davao	secdavao@gmail.com	0933-455-3547

SEC Zamboanga	sec_zeo@yahoo.com.ph reports_zeo@sec.gov.ph	(062) 991-7163 (062) 993-1437 0956-226-0229
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