

BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

The Securities and Exchange Commission (SEC), through its Bids and Awards Committee (BAC), requests the submission of quotations for the following requirements in accordance with the revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (RA 9184).

Lot No.	Description	Quantity	Approved Budget for the Contract, inclusive of taxes
1	Cultural Presentation for the 3G Summit <i>See Annex B for Technical Specifications</i>	1 lot	Php49,000.00

Mode of Procurement	Negotiated Procurement — Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services (Section 53.6 of the Implementing Rules and Regulations of Republic Act No. 9184)		
Reference Number	AMP No. 2024-052		
Procurement Schedules	Deadline to Submit Quotation	24 April 2024 10:00 A.M.	
Submission of Quotation	Manual	Procurement Unit, 7 th Floor, The SEC Headquarters, 7907 Makati Ave., Salcedo Village, Brgy. Bel-Air, Makati City. Quotation (one copy only) shall be placed in an envelope with markings containing the following information: <i>Name of the Bidder</i> <i>Address of the Bidder</i> <i>Contact Information</i> <i>The Project (see Description Above) and Reference Number</i> <i>Deadline to Submit Quotation</i>	
	Electronic	Electronic submission shall be made through email at fpbaluyot@sec.gov.ph	
Delivery Period	29 April 2024 (Monday), 12:00nn to 9:30pm		
Delivery Place	BGC Shangri-La The Fort (Taguig City)		

Interested suppliers are required to submit the following documents on or before the deadline:

1. **Price Quotation** (use Annex A); and
2. **Technical Specifications** (use Annex B)

In the event that the national or local government declares suspension of work by reason of fortuitous event or an event beyond the control of the SEC, the deadline to submit quotation is automatically moved to the next working day, same time and place of submission.

Quotations exceeding the Approved Budget for the Contract shall be disqualified.

The bidder with the single or lowest calculated and responsive quotation, or the awardee, shall be required as condition for the issuance of Notice of Award the submission of the following, unless the requirements were already submitted as part of the quotation or were previously submitted as part of another bid:

1. Valid Mayor's/Business Permit;
2. PhilGEPS Registration Number;
3. Latest Income/Business Tax Return *[for projects with ABC above Php 500,000.00]*.

Notes:

- a. *For individuals engaged under Sec. 53.6, 53.7 and 53.9 of the IRR of RA No. 9184, only the BIR Certificate of Registration shall be submitted in lieu of DTI Registration and Mayor's Permit.*
- b. *Requirements under Section 53.6 of the IRR of RA No. 9184 will not apply to artists such as singer, performer, poet, writer, painter and sculptor who are not engaged in business*

The following are the terms and conditions of this RFQ:

1. Sub-contracting is not allowed.
2. Bidders who have been determined to have unsatisfactory performance in any government contract may be disqualified from award.
3. Prices quoted shall be valid for a period of thirty (30) calendar days from the date of the opening of bids.
4. Price quotations shall be in Philippine peso and shall include all applicable taxes and/or levies.
5. Award of contract shall be made to the Single/Lowest Calculated and Responsive Quotation (for goods and infrastructure) or the Highest Rated and Responsive Quotation (for consulting services).
6. In case two or more bidders are determined to have submitted the Lowest Calculated and Responsive Quotations or Highest Rated and Responsive Quotations, the rules on Tie-Breaking as provided under the existing rules shall be observed to arrive at the S/LCRQ or HRRQ.
7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The goods or services item/s shall be delivered according to the accepted technical proposal specified in the Notice of Award.
9. Brand of the offer, if required, should be indicated as part of the bid. Non-indication of the brand may be considered as ground for disqualification. Sample, if required, shall also be submitted as part of the quotation. Non-submission of sample may be considered as ground for disqualification.
10. SEC shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
11. Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with the existing accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be to the contractor's account.
12. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed for day of delay. The SEC shall rescind the contract once the commutative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
13. The SEC reserves the right to reject any and all quotations, declare a failure of bidding, or not award the contract without thereby incurring any liability to the affected bidder or bidders.


ARMANDO A. PAN, JR.
Chairman
/fpb

PRICE QUOTATION FORM
Reference No. AMP No. 2024-052

Date: _____

The Chairman
BIDS AND AWARDS COMMITTEE

Procurement Unit
 7/F The SEC Headquarters, 7907 Makati Ave.
 Salcedo Village, Barangay Bel-Air, Makati City

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price proposal for the lot identified below:

Lot No.	Qty	Technical Specifications/ Terms of Reference / Description	Unit Price	Total Price (inclusive of all taxes)
1	1 lot	<p>Cultural Presentation for the 3G Summit</p> <p>The Service Provider shall provide:</p> <ol style="list-style-type: none"> 1. fourteen (14) pax to serve as performers and staff; 2. performance based on the music/dances below: <ul style="list-style-type: none"> • Jota de Manila <p>An adaptation of the Spanish jota inspired by the picturesque and florid flamenco movements of the sevillanas of Spain. The "zapateados" are just as complex and the "curvas," unmistakably Spanish, but the Filipinos indigenized it by tempering the fiery Iberian jota to suit local tastes and by using native bamboo clickers instead of the Spanish castanets.</p> <ul style="list-style-type: none"> • Ngilin <p>A courtship dance imitating the movements of a rooster and a hen in a love play.</p> <ul style="list-style-type: none"> • Singkil 	Php _____	Php _____

		<p>The most exotic of all Maranao dances. It transforms into a fairy tale as the bride becomes a princess and the groom a prince. An entire entourage enters crisscrossed bamboo poles clapped at a syncopated rhythm. An Arabic chant of conversion and the wedding rite precede the singkil.</p> <ul style="list-style-type: none"> • Binasuan <p>Wine-filled glasses are delicately balanced on the dancers' heads and hands and skillfully perform antics without spilling a drop.</p> <ul style="list-style-type: none"> • Tinikling <p>Best-known of all Philippine dances. Dancers dart in and out of rapidly clapped bamboo poles in imitation of the long-legged bird called "Tikling" eluding traps set by farmers in the fields.</p> <ol style="list-style-type: none"> 3. costumes, accessories, and props; and 4. live traditional music accompaniment. 		
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AMOUNT IN WORDS:

The above-quoted price is inclusive of all costs and applicable taxes. **In case of discrepancy between the amount in figures and the amount in words, the latter shall prevail.**

Very truly yours,

Authorized Representative

Signature : _____
 Printed Name : _____
 Company Name : _____
 Contact Number : _____
 e-Mail Address : _____

TECHNICAL SPECIFICATIONS

Service's General Description

Cultural Presentation for the 3G (Global Good Governance) Awards

Technical Requirements

The Service Provider shall provide:

1. fourteen (14) pax to serve as performers and staff;
2. performance based on the music/dances below:
 - Jota de Manila

An adaptation of the Spanish jota inspired by the picturesque and florid flamenco movements of the sevillanas of Spain. The "zapateados" are just as complex and the "curvas," unmistakably Spanish, but the Filipinos indigenized it by tempering the fiery Iberian jota to suit local tastes and by using native bamboo clickers instead of the Spanish castanets.

- Ngilin

A courtship dance imitating the movements of a rooster and a hen in a love play.

- Singkil

The most exotic of all Maranao dances. It transforms into a fairy tale as the bride becomes a princess and the groom a prince. An entire entourage enters crisscrossed bamboo poles clapped at a syncopated rhythm. An Arabic chant of conversion and the wedding rite precede the singkil.

- Binasuan

Wine-filled glasses are delicately balanced on the dancers' heads and hands and skillfully perform antics without spilling a drop.

- Tinikling

Best-known of all Philippine dances. Dancers dart in and out of rapidly clapped bamboo poles in imitation of the long-legged bird called "Tikling" eluding traps set by farmers in the fields.

3. costumes, accessories, and props; and
4. live traditional music accompaniment.

Availability/Place of Delivery

29 April 2024 at the BGC Shangri-La The Fort (BGC, Taguig City) from 12:00nn to 9:30pm.

Terms of Payment

50% Down Payment upon signing of contract
Full Payment on April 29, 2024

Approved Budget for the Contract (ABC)

The approved budget for the contract is Forty-Nine Thousand Pesos (Php49,000.00), inclusive of government taxes and charges.

Green Specifications

The service supplier shall eliminate the use of non-essential disposable products like plastic bags, single-use utensils, etc. When disposable products are used, the supplier shall use recycled materials where possible.