



PURCHASE ORDER

SECURITIES AND EXCHANGE COMMISSION

The SEC Headquarters, Makati Ave., Salcedo Village, Bel-Air, 1209 Makati City

Telefax No. 8816-5330



Supplier : ROBIEDO INC. (Villa Caceres Hotel & Resort)	PO No. : 2024-01-065
Address : Magsaysay Ave. Concepcion Pequena Naga City	Date : July 10, 2024
Tel No. : _____	Mode of Procurement: : NP-LRPV

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: _____	Delivery Term: _____
Date of Delivery: July 11, 2024	Payment term: 30 CD

Item No./ Stock No.	Unit	DESCRIPTION	Qty	Unit Cost	Amount
	lot	Provision of Meals for the Naga Leg of the SEC Roadshow on Capital Formation for MSMEs and Startups for 150 pax ***** As per attached supporting documents: a. BAC Resolution on Award No. 2024-116 b. Signed Notice of Award dated July 10, 2024 Forming part of this PO are the Schedule of Requirements, Technical Specifications, Terms and Conditions, the bid, and Notice of Award issued	1	148,500.00	148,500.00

(Amount in Words) **ONE HUNDRED FORTY-EIGHT THOUSAND FIVE HUNDRED PESOS** **P 148,500.00**

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of (1%) one percent of the total value of these ORDER for each day of delay shall be imposed.

Very truly yours,

Conforme: *(This also serves as your Notice to Proceed)*

Ma. Lawrence L. Pontanones
(Signature over printed name)
JUL 11, 2024
Date

EMMA A. VALENCIA
Assistant Director, MSRD

Funds Cluster: <u>OS</u>	ORS/BURS No.: <u>02-2004473-2024-07-00044</u>
Funds Available: <u>148,500.00</u>	Date of the ORS/BURS: <u>July 11, 2024</u>
<u>Donato C. Segueria</u> Director, FMD	Amount: <u>P.148,500.00</u>

SECURITIES AND EXCHANGE COMMISSION
FINANCIAL MANAGEMENT DEPT
BUDGET & FISCAL DIVISION

11 JUL 2024

RECEIVED