



**BIDS AND AWARDS COMMITTEE**

**DECLARATION OF SINGLE CALCULATED AND RESPONSIVE QUOTATION AND  
RECOMMENDING AWARD OF CONTRACT**

(Resolution No. 2024-116)

**WHEREAS**, Purchase Request No. 202406376 (Annex A) was received on 01 July 2024 for the **LEASE OF EVENT VENUE WITH MEALS FOR THE NAGA LEG OF THE SEC ROADSHOW ON CAPITAL FORMATION FOR MSMEs AND STARTUPS** with approved budget for the contract in the amount of **ONE HUNDRED SIXTY THOUSAND PESOS (Php160,000.00)**;

**WHEREAS**, on 03 July 2024, Request for Quotation No. AMP 2024-068 was sent to the following venues: 1) Summit Hotel Naga, 2) The Avenue Plaza Hotel, and 3) Robiedo, Inc.;

**WHEREAS**, on or before the deadline to submit quotations on 08 July 2024, 10:00AM, only the proposal from Robiedo Inc. (Villa Caceres Hotel & Resort) in the amount ₱148,500.00 was received and accepted:

**WHEREAS**, after conducting ocular inspection and due diligence (Annex B), Robiedo Inc. (Villa Caceres Hotel & Resort) received a rating score of 98 points – more than the minimum required score of 80 points;

**WHEREAS**, it was determined that the quotation of **ROBIEDO INC. (Villa Caceres Hotel & Resort)** in the amount of **ONE HUNDRED FORTY-EIGHT THOUSAND FIVE HUNDRED PESOS (P148,500.00)** is the single calculated and responsive quotation for the subject procurement.

**NOW, THEREFORE**, we, the members of the Bids and Awards Committee, hereby resolve to declare the quotation of **ROBIEDO INC. (Villa Caceres Hotel & Resort)** in the amount of **ONE HUNDRED FORTY-EIGHT THOUSAND FIVE HUNDRED PESOS (P148,500.00)** as single calculated and responsive quotation for **LEASE OF EVENT VENUE WITH MEALS FOR THE NAGA LEG OF THE SEC ROADSHOW ON CAPITAL FORMATION FOR MSMEs AND STARTUPS**, and to recommend to the Head of the Procuring Entity/Authorized Representative the award of contract to the same lessor in accordance with the terms and conditions of the Request for Quotation No. AMP 2024-068 and accepted quotation.

RESOLVED this 9<sup>th</sup> day of July 2024 at The SEC Headquarters, 7907 Makati Avenue, Salcedo Village, Bel-Air, Makati City, Philippines.

  
**OLIVER O. LEONARDO**  
*Vice-Chairman*


**DAISY B. PABUAYA**  
*Regular Member*

**MARLON LESTER M. CANTOR**  
*Provisional Member*

  
**LESTER PAUL N. OBON**  
*Provisional Member*

  
**ARMANDO A. PAN, JR.**  
*Chairman*

Approved / Disapproved:

  
**EMMA A. VALENCIA**  
*Head of the Procuring Entity/  
Authorized Representative*  
Date: \_\_\_\_\_