



BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

The Securities and Exchange Commission (SEC), through its Bids and Awards Committee (BAC), requests the submission of quotations for the following requirements in accordance with the revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (RA 9184).

Lot No.	Description	Quantity	Approved Budget for the Contract, inclusive of taxes
1	Supply and Delivery of Various Books for the SEC Library (Lot 1)	1 Lot	Php 57,000.00
2	Supply and Delivery of Various Books for the SEC Library (Lot 2)	1 Lot	Php 23,000.00

Mode of Procurement	Direct Contracting (Section 50 of the Implementing Rules and Regulations of Republic Act No. 9184)
Reference Number	AMP No. 2024-096
Procurement Schedules	Deadline to Submit Quotation 11 October 2024 10 :00 A.M.
Submission of Quotation	Manual BAC Secretariat, Procurement Unit, 7 th Floor, The SEC Headquarters, 7907 Makati Ave., Salcedo Village, Brgy. Bel-Air, Makati City. Quotation (one copy only) shall be placed in an envelope with markings containing the following information: <i>Name of the Bidder</i> <i>Address of the Bidder</i> <i>Contact Information</i> <i>The Project (see Description Above) and Reference Number</i> <i>Deadline to Submit Quotation</i> Electronic Electronic submission shall be made through email at iatorresjr@sec.gov.ph
Delivery Terms	Fifteen (15) calendar days upon received of P.O., at the SEC Headquarters, 7907 Makati Ave., Salcedo Village, Brgy., Bel-Air, Makati City 1209 Philippines

Interested suppliers are required to submit the following documents on or before the deadline:

1. **Price Quotation** (use Annex A for Lot 1 and Annex B for Lot 2)

In the event that the national or local government declares suspension of work by reason of fortuitous event or an event beyond the control of the SEC, the deadline to submit quotation is automatically moved to the next working day, same time and place of submission.

Quotations exceeding the Approved Budget for the Contract shall be disqualified.

The bidder with the single or lowest calculated and responsive quotation, or the awardee, shall be required as condition for the issuance of Notice of Award the submission of the following, unless the requirements were already submitted as part of the quotation or were previously submitted as part of another bid:

1. Valid Mayor's/Business Permit; and
2. PhilGEPS Registration Number

Notes:

Certificate of Platinum Membership may be submitted in lieu of the document numbers 1 and 2. Government agencies as lessors are not required to submit the document numbers 1 and 2.

The following are the terms and conditions of this RFQ:

1. Sub-contracting is not allowed.
2. Bidders who have been determined to have unsatisfactory performance in any government contract may be disqualified from award.
3. Prices quoted shall be valid for a period of thirty (30) calendar days from the date of the opening of bids.
4. Price quotations shall be in Philippine peso and shall include all applicable taxes and/or levies.
5. Award of contract shall be made to the Single/Lowest Calculated and Responsive Quotation (for goods and infrastructure) or the Highest Rated and Responsive Quotation (for consulting services).
6. In case two or more bidders are determined to have submitted the Lowest Calculated and Responsive Quotations or Highest Rated and Responsive Quotations, the rules on Tie-Breaking as provided under the existing rules shall be observed to arrive at the S/LCRQ or HRRQ.
7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The goods or services item/s shall be delivered according to the accepted technical proposal specified in the Notice of Award.
9. Brand of the offer, if required, should be indicated as part of the bid. Non-indication of the brand may be considered as ground for disqualification. Sample, if required, shall also be submitted as part of the quotation. Non-submission of sample may be considered as ground for disqualification.
10. SEC shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
11. Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with the existing accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be to the contractor's account.
12. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed for day of delay. The SEC shall rescind the contract once the commutative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
13. The SEC reserves the right to reject any and all quotations, declare a failure of bidding, or not award the contract without thereby incurring any liability to the affected bidder or bidders.


ARMANDO A. PAN, JR.

Chairman
/itj

PRICE QUOTATION FORM
Reference No. AMP No. 2024-096

Date: _____

The Chairman
BIDS AND AWARDS COMMITTEE

BAC Secretariat, 7th Floor
 The SEC Headquarters, 7907 Makati Ave.,
 Salcedo Village, Brgy., Bel-Air, Makati City

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price proposal for the lot identified below:

LOT 1 - CENTRAL BOOK SUPPLY, INC. (CBSI)						
Specification: Each book must include the plastic covering and custom-embossed agency name and year of acquisition (e.g. SEC Philippines, 2024).						
No.	Title	Author	Year	Type	Qty	Price (inclusive of all taxes)
1	Laws on Adoption	Montemayor	2024	hb	1	
2	Partnership, Agency and Trust	Albano	2024	hb	1	
3	Bar Q & A Civil Law	Paguirigan	2024	pb	1	
4	Commercial Laws in the Philippines	Masacayan	2024	hb	1	
5	Intellectual Property Rights The Practice	Manahan	2024	hb	1	
6	Philippine Compulsory Motor Vehicle Liability Insurance Law	Martirez	2024	pb	1	
7	Philippine Procurement Law	Montemayor	2024	hb	1	
8	Questions and Answers on the Revised Corporation Code	Divina	2024	hb	1	
9	Bar Q & A Commercial Law	Divina	2024	pb	1	
10	Commercial Law Includes One Person Corporation	Montemayor	2023	hb	1	

11	Intellectual Property	Montemayor	2023	hb	1	
12	Pre-Week Reviewer in Commercial Law	Tambasacan	2024	pb	1	
13	Basic Criminal Law The Revised Penal Code - Book 2 Articles 114-356	Alejandria	2022	cb	1	
14	Safe Spaces Law and Related Laws (Bawal Bastos Law)	Montemayor	2023	hb	1	
15	Criminal Law Simplified	Alejandria	2024	pb	1	
16	Revised Penal Code (Book Two) in Action Part I	Biado/Mendoza	2024	hb	1	
17	Government Service Insurance System (GSIS) and Related Laws	Montemayor	2023	hb	1	
18	The Labor Code Volume 1 - Labor Standards	Caingat	2023	hb	1	
19	The Labor Code Volume 2 - Labor Relations	Caingat	2023	hb	1	
20	Administrative Law	Gabato	2023	hb	1	
21	Political Laws of the Philippines (Lawyer's Edition)	CBSI	2023	cb	1	
22	Law on Public Officers	Gabato	2023	hb	1	
23	Alternative Dispute Resolution	Robeniol	2024	hb	1	
24	Annotations and Case Law Dissections on Evidence	Gabato	2024	hb	1	
25	Cyber Law A Sourcebook Vol 1	Imbong	2023	cb	1	
26	Disquisition and Jurisprudence on Remedial Law Volume 1	Luna	2023	hb	1	
27	Treatise on Administrative Investigation and Adjudication	Malabanan	2024	hb	1	
28	2024 Amendments to the Tax Code: A Comparative Between the NIRC and EOPT	Manahan	2024	hb	1	
29	Compendium of Laws on Economic Reforms	Dascil	2024	hb	1	

30	CREATE Law	Montemayor	2024	hb	1	
31	Taxation Laws in the Philippines	Masacayan	2024	pb	1	
32	Marriage Between Tax and Technology	Gomez	2023	hb	1	
33	Things you should know about Capital Gains Tax	Montemayor	2023	hb	1	
34	VALUE ADDED TAX SYSTEM: National and International Perspective	Montemayor	2024	hb	1	
35	Legal Negotiation	Lopez	2023	hb	1	
36	Commercial Law of the Philippines	CBSI	2023	hb	1	
37	Artificial Intelligence	Montemayor	2024	hb	1	
38	Condominium Law in a Nutshell (Question and Answer)	Manuel	2024	hb	1	
					Total	PHP

AMOUNT IN WORDS:

The above-quoted price is inclusive of all costs and applicable taxes. **In case of discrepancy between the amount in figures and the amount in words, the latter shall prevail.**

Very truly yours,

Authorized Representative

Signature : _____
Printed Name : _____
Company Name : _____
Contact Number : _____
e-Mail Address : _____

PRICE QUOTATION FORM
Reference No. AMP No. 2024-096

Date: October 8, 2024

The Chairman
BIDS AND AWARDS COMMITTEE

BAC Secretariat, 7th Floor
The SEC Headquarters, 7907 Makati Ave.,
Salcedo Village, Brgy., Bel-Air, Makati City.

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price proposal for the lot identified below:

LOT 2 - Rex Bookstore, INC. (RBSI)						
Specification: Each book must include the plastic covering and custom-embossed agency name and year of acquisition (e.g. SEC Philippines, 2024).						
No.	Title	Author	Year	Type	Qty	Price (inclusive of all taxes)
1	The Revised Corporation Code of the Philippines (Its Theories and Applications)	Herbosa and Recalde	2023	cb	1	[1,400]
2	Law on Property and Essentials of Land Registration	Reyes	2023	pb	1	[1,500]
3	NON-CORPORATE MEDIA OF DOING BUSINESS: Agency & Trusts Partnerships & Joint Ventures	Villanueva and Villanueva - Tiansay	2023	cb	1	[2,100]
4	Organized Land Titles and Deeds	Echalar-Luceres	2023	pb	1	[1,360]
5	Commentaries and Jurisprudence on the Revised Corporation Code of the Philippines	Aquino and Aquino	2024	pb	1	[2,500]
6	Banking Laws of the Philippines Annotated	Bangko Sentral ng Pilipinas	2023	hb	1	[1,830]
7	Not to Be Labor the Point (Volume II-B): Cases on Labor Relations	Quan	2024	cb	1	[2,500]
8	Rules of Court (Book-	Rex Education	2024	cb	1	[1,000]

	Sized)	Editorial Staff				
9	Jurisprudence on Legitimate Job Contracting (Philippine Laws and Decisions) Vol. I	Jimenez and Jimenez	2023	cb w/ jacket	1	[2,200]
10	Intermediate Accounting Essentials Volume 1	Fulgencio, Moreno, Rivera	2024	pb	1	[585]
11	Intermediate Accounting Essentials Volume 2	Fulgencio, Moreno, Rivera	2024	pb	1	[560]
12	Intermediate Accounting Essentials Volume 3	Fulgencio, Moreno, Rivera	2024	pb	1	[540]
13	Legal Method and Techniques	Lerios and Fornolles	2023	pb	1	[620]
14	Sexual Harassment & LORSIW: Love, Romance, Sex, & Immorality in the Workplace Vol. I	Jimenez and Jimenez	2023	cb w/ jacket	1	[2,000]
Total PHP						[20,695.00]

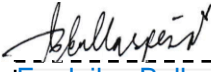
AMOUNT IN WORDS:

[Twenty thousand six hundred and ninety-five pesos only]

The above-quoted price is inclusive of all costs and applicable taxes. **In case of discrepancy between the amount in figures and the amount in words, the latter shall prevail.**

Very truly yours,

Authorized Representative

Signature : 
Printed Name : [Fredeilyn Bullas Pena]
Company Name : [Rex ADB Stores & Services, Inc]
Contact Number : [09178109503]
e-Mail Address : [babesbullas@gmail.com]