



**Securities and
Exchange
Commission**
PHILIPPINES



BAGONG PILIPINAS

BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION

The Securities and Exchange Commission (SEC), through its Bids and Awards Committee (BAC), requests the submission of quotations for the following requirements in accordance with the revised Implementing Rules and Regulations (IRR) of Republic Act No. 9184 (RA 9184).

Lot No.	Description	Quantity	Approved Budget for the Contract, inclusive of taxes
1	Supply and Delivery of Various Office Supplies	1 Lot	Php 49,000.00

Mode of Procurement	Shopping (Section 52.1.b of the Implementing Rules and Regulations of Republic Act No. 9184)
Reference Number	AMP No. 2024-100
Procurement Schedules	Deadline to Submit Quotation 25 October 2024 10:00 A.M.
Submission of Quotation	Manual Procurement Unit, 7 th Floor, The SEC Headquarters, 7907 Makati Ave., Salcedo Village, Brgy. Bel-Air, Makati City. Quotation (one copy only) shall be placed in an envelope with markings containing the following information: <i>Name of the Bidder</i> <i>Address of the Bidder</i> <i>Contact Information</i> <i>The Project (see Description Above) and Reference Number</i> <i>Deadline to Submit Quotation</i> Electronic Electronic submission shall be made through email at bacsecretariat@sec.gov.ph

Delivery Schedule	Delivery of goods should be within 15 days after the receipt of purchase order Delivery schedule must be on Tuesday to Thursday from 9:00 AM to 2:00 PM at SEC Headquarters, 7907 Makati Avenue, Bel-Air, Makati City.
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Interested suppliers are required to submit the following documents on or before the deadline:

1. **Price Quotation** (use Annex A)

In the event that the national or local government declares suspension of work by reason of fortuitous event or an event beyond the control of the SEC, the deadline to submit quotation is automatically moved to the next working day, same time and place of submission.

Quotations exceeding the Approved Budget for the Contract shall be disqualified.

The bidder with the single or lowest calculated and responsive quotation, or the awardee, shall be required as condition for the issuance of Notice of Award the submission of the following, unless the requirements were already submitted as part of the quotation or were previously submitted as part of another bid:

1. Valid Mayor's/Business Permit; and
2. PhilGEPS Registration Number.

Notes:

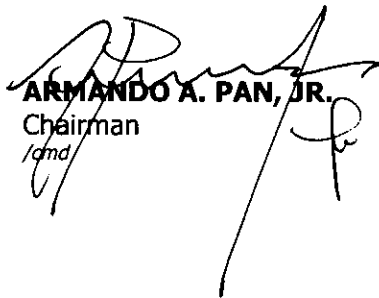
- a. *Certificate of Platinum Membership may be submitted in lieu of the document numbers 1 and 2.*

The following are the terms and conditions of this RFQ:

1. Sub-contracting is not allowed.
2. Bidders who have been determined to have unsatisfactory performance in any government contract may be disqualified from award.
3. Prices quoted shall be valid for a period of thirty (30) calendar days from the date of the opening of bids.
4. Price quotations shall be in Philippine peso and shall include all applicable taxes and/or levies.
5. Award of contract shall be made to the Single/Lowest Calculated and Responsive Quotation (for goods and infrastructure) or the Highest Rated and Responsive Quotation (for consulting services).
6. In case two or more bidders are determined to have submitted the Lowest Calculated and Responsive Quotations or Highest Rated and Responsive Quotations, the rules on Tie-Breaking as provided under the existing rules shall be observed to arrive at the S/LCRQ or HRRQ.
7. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
8. The goods or services item/s shall be delivered according to the accepted technical proposal specified in the Notice of Award.
9. Brand of the offer, if required, should be indicated as part of the bid. Non-indication of the brand may be considered as ground for disqualification. Sample, if required,

shall also be submitted as part of the quotation. Non-submission of sample may be considered as ground for disqualification.

10. SEC shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
11. Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with the existing accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be to the contractor's account.
12. Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed for day of delay. The SEC shall rescind the contract once the commutative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
13. The SEC reserves the right to reject any and all quotations, declare a failure of bidding, or not award the contract without thereby incurring any liability to the affected bidder or bidders.



ARMANDO A. PAN, JR.
Chairman
/smd

PRICE QUOTATION FORM
Reference No. AMP No. 2024-100

Date: _____

The Chairman
BIDS AND AWARDS COMMITTEE

Procurement Unit, 7/F The SEC Headquarters
 7907 Makati Ave., Salcedo Village, Barangay Bel-Air
 Makati City

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our price proposal for the items identified below:

Item No.	QTY	Technical Specifications/ Terms of Reference / Description	Unit Price	Total Price (inclusive of all taxes)
1	150 pcs (12 pcs/ box)	Sign pen, black Type: Gel or Liquid Tip: 1.00mm needle with or without non slip grip with metal clip One (1) piece barrel	Php _____	Php _____
2	150 pcs (12 pcs/ box)	Sign pen, blue Type: Gel or Liquid Tip: 1.00mm needle with or without non slip grip with metal clip One (1) piece barrel	Php _____	Php _____
3	200 pcs (12 pcs/ box)	Sign pen, black Type: Gel or Liquid Tip: 0.5mm needle with or without non slip grip with metal clip One (1) piece barrel	Php _____	Php _____
4	200 pcs (12 pcs/ box)	Sign pen, blue Type: Gel or Liquid Tip: 0.5mm needle with or without non slip grip with metal clip One (1) piece barrel	Php _____	Php _____
5	500 pads	Notepad, Stick on Size: 3 inches X 3 inches (76mm X 76mm) Basis of Weight: 70gsm	Php _____	Php _____

	(100 sheets/ pad)	Sheet thickness: 0.090mm Adhesive orientation shall be on either side Assorted colors: yellow, blue, pink, green, orange		
	n/a	Marking and Labelling The required markings and labelling under the Consumer Act of the Philippines (Republic Act No. 7394) shall be observed		
	n/a	Evidence and Verification Provide sample unit for verification and validation		
	n/a	Green Specification Energy Efficient Features: Energy Savings System Outer box/Carton box, including paper ream wrappers, must be 100% recycled fibers, or must be recyclable in the Philippines The bidder must have effective waste management policies and procedures and/or a waste management program.		

AMOUNT IN WORDS:

The above-quoted price is inclusive of all costs and applicable taxes. **In case of discrepancy between the amount in figures and the amount in words, the latter shall prevail.**

Very truly yours,

Authorized Representative


Signature : _____
Printed Name : _____
Company Name : _____
Contact Number : _____
e-Mail Address : _____



PURCHASE REQUEST

Entity Name: Securities and Exchange Commission	Fund Cluster: RCC
Office/Section: MSD	PR No.: 202410489 RC Code:
Date: October 08, 2024	

Stock/ Property No.	Unit	ITEM DESCRIPTION	Quantity	Unit Cost	Total Cost
1	lot	<p>Common-Use Supplies and Equipment (APP-CSE) for the SEC Headquarters (Other Items)</p> <p>-</p> <p>PR Details - Supply and delivery of Various Office Supplies 150 pcs -Sign pen, black Type: Gel or Liquid Tip: 1.00mm needle With or without non slip grip With metal clip One(1) piece barrel 12 pcs per box. 150 pcs-Sign pen, blue Type: Gel or Liquid Tip: 1.00mm needle With or without non slip grip With metal clip One(1) piece barrel 12 pcs per box 200 pcs-Sign pen, black Type: Gel or Liquid Tip:0.5mm needle With or without non slip grip With metal clip One(1) piece barrel 12 pcs per box 200 pcs-Sign pen, blue Type: Gel or Liquid Tip:0.5mm needle With or without non slip grip With metal clip One(1) piece barrel 12 pcs per box-500 pads-Notepad, Stick on Size: 3 inches X 3 inches (76mm X 76mm) Basis of weight: 70 gsm Sheet thickness: 0.090mm 100 sheets per pad Adhesive orientation shall be on either side Assorted colors: yellow, blue, pink, green, orange</p> <p>Remarks: -</p> <p>Attachments: 1. Terms of Reference/Technical Specification 2. APP/Supplemental APP 3. Due Diligence/Cost Breakdown</p> <p>*** In compliance with the Philippine Government Procurement Law (R.A.9184)</p>	1.00	49,000.00	49,000.00
TOTAL					49,000.00


 SEC PD 1800T/24 042/54

Requested By:	Approved By:
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App. October 08, 2024
Vincent G. Canares
Director


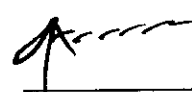
App. October 17, 2024
Javey Paul D. Francisco
Supervising Commissioner

PURCHASE REQUEST

Entity Name: Securities and Exchange Commission **Fund Cluster:** RCC

Office/Section: MSD **PR No.:** 202410489 **Date:** October 08, 2024
RC Code:

Stock/ Property No.	Unit	ITEM DESCRIPTION	Quantity	Unit Cost	Total Cost
1	lot	<p>Common-Use Supplies and Equipment (APP-CSE) for the SEC Headquarters (Other Items)</p> <p style="text-align: center;">-</p> <p>PR Details - Supply and delivery of Various Office Supplies 150 pcs -Sign pen, black Type: Gel or Liquid Tip: 1.00mm needle With or without non slip grip With metal clip One(1) piece barrel 12 pcs per box 150 pcs-Sign pen, blue Type: Gel or Liquid Tip: 1.00mm needle With or without non slip grip With metal clip One(1) piece barrel 12 pcs per box 200 pcs-Sign pen, black Type: Gel or Liquid Tip:0.5mm needle With or without non slip grip With metal clip One(1) piece barrel 12 pcs per box 200 pcs-Sign pen, blue Type: Gel or Liquid Tip:0.5mm needle With or without non slip grip With metal clip One(1) piece barrel 12 pcs per box 500 pads-Notepad, Stick on Size: 3 inches X 3 inches (76mm X 76mm) Basis of weight: 70 gsm Sheet thickness: 0.090mm 100 sheets per pad Adhesive orientation shall be on either side Assorted colors: yellow, blue, pink, green, orange</p> <p>Remarks: -</p> <p>Attachments: 1. Terms of Reference/Technical Specification 2. APP/Supplemental APP 3. Due Diligence/Cost Breakdown</p> <p>*** In compliance with the Philippine Government Procurement Law (R.A.9184)</p>	1.00	49,000.00	49,000.00
TOTAL					49,000.00


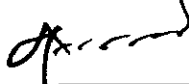
<p>Requested By:</p> <div style="text-align: center;">  <hr style="width: 80%; margin: 0 auto;"/> <p>Vhincnet G. Canares Director</p> </div>	<p>Approved By:</p> <div style="text-align: center;">  <hr style="width: 80%; margin: 0 auto;"/> <p>Javey Paul D. Francisco Supervising Commissioner</p> </div>
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PURCHASE REQUEST

Entity Name: Securities and Exchange Commission **Fund Cluster:** RCC

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RC Code:

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TOTAL					49,000.00

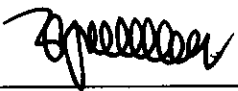
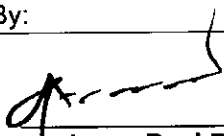
<p>Requested By:</p> <div style="text-align: center;">  <hr style="width: 100%;"/> <p>Vhincnet G. Canares Director</p> </div>	<p>Approved By:</p> <div style="text-align: center;">  <hr style="width: 100%;"/> <p>Javey Paul D. Francisco Supervising Commissioner</p> </div>
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TOTAL					49,000.00

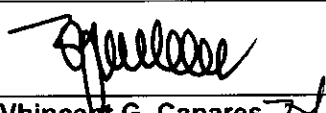
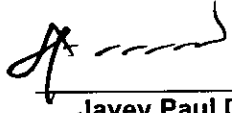
<p>Requested By:</p> <div style="text-align: center;">  <hr style="width: 80%; margin: 0 auto;"/> <p>Vhincen G. Canares Director</p> </div>	<p>Approved By:</p> <div style="text-align: center;">  <hr style="width: 80%; margin: 0 auto;"/> <p>Javey Paul D. Francisco Supervising Commissioner</p> </div>
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PURCHASE REQUEST

Entity Name: Securities and Exchange Commission **Fund Cluster:** RCC

Office/Section: MSD **PR No.:** 202410489 **Date:** October 08, 2024
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Stock/ Property No.	Unit	ITEM DESCRIPTION	Quantity	Unit Cost	Total Cost
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TOTAL					49,000.00

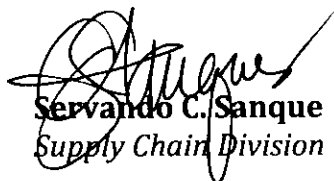
Requested By:	Approved By:
 _____ Vincent G. Canares Director	 _____ Javey Paul D. Francisco Supervising Commissioner

TECHNICAL SPECIFICATIONS AND OTHER REQUIREMENTS

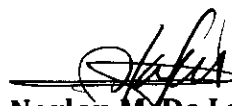
Product's/Service's General Description	Supply and Delivery of Various office supplies
Technical Requirements	<p>150 pcs -Sign pen, black Type: Gel or Liquid Tip: 1.00mm needle With or without non slip grip With metal clip One(1) piece barrel 12 pcs per box</p> <p>150 pcs-Sign pen, blue Type: Gel or Liquid Tip: 1.00mm needle With or without non slip grip With metal clip One(1) piece barrel 12 pcs per box</p> <p>200 pcs-Sign pen, black Type: Gel or Liquid Tip:0.5mm needle With or without non slip grip With metal clip One(1) piece barrel 12 pcs per box</p> <p>200 pcs-Sign pen, blue Type: Gel or Liquid Tip:0.5mm needle With or without non slip grip With metal clip One(1) piece barrel 12 pcs per box</p> <p>500 pads-Notepad, Stick on Size: 3 inches X 3 inches (76mm X 76mm) Basis of weight: 70 gsm Sheet thickness: 0.090mm</p>

	<p>100 sheets per pad</p> <p>Adhesive orientation shall be on either side</p> <p>Assorted colors: yellow, blue, pink, green, orange</p>
Marking and Labelling	<p>The required markings and labelling under the Consumer Act of the Philippines (Republic Act No. 7394) shall be observed.</p>
Evidence and Verification:	<p>Provide sample unit for verification and validation</p>
Delivery Schedule	<p>Delivery of goods should be within 15 days after the receipt of Purchase Order</p> <ul style="list-style-type: none"> • Delivery schedule must be on Tuesday to Thursday from 9:00 AM to 2:00 PM at SEC Headquarters, 7907 Makati Avenue, Bel Air, Makati City.
Green Specifications	<ul style="list-style-type: none"> • Energy Efficient Features: Energy Savings System • Outer box/Carton box, including paper ream wrappers, must be 100% recycled fiber, or must be recyclable in the Philippines • The bidder must have effective waste management policies and procedures and/or a waste management program.

Prepared by:


Servando C. Sanque
 Supply Chain Division

Certified Correct:



Norlan M. De Las Alas
 Officer in Charge, Supply Chain Division

PRICE MONITORING REPORT


Project Supply and Delivery of Various Office supplies
Attachments Technical Specification
ABC Php 49,000.00

Qty	Unit	Description	Last Buying Price	Quotations			Recommended Unit Cost		
				ZAB ENTERPRISES	BANBEE COMMERCIAL	N SMART STAMP INC			
250	pc	Sign pen, black 1.0mm	69.00	17,250.00	60.00	15,000.00	62.00	15,500.00	65.00
250	pc	Sign pen, blue 1.00mm	69.00	17,250.00	60.00	15,000.00	62.00	15,500.00	65.00
300	pc	Sign pen, black 0.5mm	25.00	7,500.00	55.00	16,500.00	51.00	15,300.00	30.00
300	pc	Sign pen, blue 0.5mm	25.00	7,500.00	55.00	16,500.00	51.00	15,300.00	30.00
500	pad	Noteepad, Stick on	35.00	17,500.00	25.00	12,500.00	78.00	39,000.00	35.00
				67,000.00		75,500.00		100,600.00	

Prepared by:


SERVANDO C. SANIQUE
Administrative Officer III
Supply Chain Division
Management Services Department

Approved by:


NORLAN M. DELAS ALAS
Officer in Charge
Supply Chain Division
Management Services Department



**Securities and
Exchange
Commission**
PHILIPPINES

SEC Headquarter, 7907 Makati Avenue, Salcedo Village, Brgy. Bel Air Makti
City
website: sec.gov.ph

REQUEST FOR QUOTATION

RFQ NO.:

Item No.	Qty.	Unit	ITEM/DESCRIPTION	UNIT Price	Total (PhP)
	100	pc	Sign pen 1.00 mm black	62.00	
	100	pc	Sign pen 1.00 mm blue	62.00	
	250	pc	Sign pen 0.5 mm black	57.00	
	250	pc	Sign pen 0.5 mm blue	51.00	
	300	pc	Notepad 3 X 3 <i>3m</i>	78.00	

Posted on:	Signature: <i>[Signature]</i>
Farmed-out:	Name/Designation: <i>Melva Ferron / Sales Officer</i>
Retrieved on:	Name of Company: <i>N SMART STANDS INC.</i>
	Address: <i>470 E.T. YUCHENGCO ST. BINARDO MANILA</i>
	Telephone/Fax: <i>8242 0150 8242 0169</i>
#REF!	TIN: <i>009-316-778-0000</i>



Securities and
Exchange
Commission

SEC Headquarter, 7907 Makati Avenue, Salcedo Village, Brgy. Bel
website: sec.gov.ph

REQUEST FOR QUOTATION

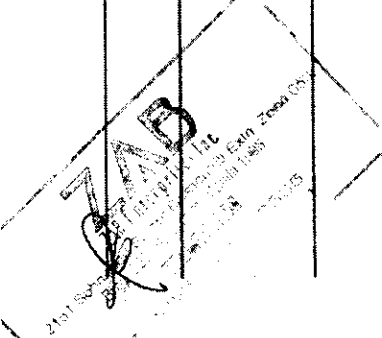
RFQ NO.:

Item	Qty.	Unit	ITEM/DESCRIPTION	Unit Price	Total (PhP)
	250	pc	Sign pen, black Type: Gel or Liquid Tip: 1.00mm needle With or without non slip grip With metal clip One(1) piece barrel 12 pcs per box	69. ✓	17,250 ✓
	250	pc	Sign pen, blue Type: Gel or Liquid Tip: 1.00mm needle With or without non slip grip With metal clip One(1) piece barrel 12 pcs per box	69. ✓	17,250 ✓
	300	pc	Sign pen, black Type: Gel or Liquid Tip: 0.5mm needle With or without non slip grip With metal clip One(1) piece barrel 12 pcs per box	25. ✓	7,500 ✓

P110T V10

P110T V10

DIXON



300	pc	Sign pen, blue Type: Gel or Liquid Tip: 0.5mm needle With or without non slip grip With metal clip One(1) piece barrel 12 pcs per box	DIXON	₱ 25.	₱ 7,500
500	pad	Notepad, Stick on Size: 3 inches X 3 inches (76mm X 76mm) Basis of weight: 70 gsm Sheet thickness: 0.090mm 100 sheets per pad Adhesive orientation shall be on either side Assorted colors: yellow, blue, pink, green, orange	SCRIPT	35.	17,500
				₱	67,000

Posted on:	Signature: <i>J. GANADAS</i>
Farmed-out:	Name/Designation: <i>JESUSA N. GANADAS Sales Representative</i>
Retrieved on:	Name of Company: <i>Zob ENT INC</i>
	Address: <i>2131 Sabido, Jr. Angeles, Marikina</i>
	Telephone/Fax: <i>8-5231031</i>
#REF!	TIN: <i>009 291 989 0000</i>

Revised/Updated as of 01 January 2016

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SEC Headquarter, 7907 Makati Avenue, Salcedo Village, Brgy. Bel Air Makti
website: sec.gov.ph

REQUEST FOR QUOTATION

RFQ NO.:

Item	Qty.	Unit	ITEM/DESCRIPTION	UNIT Price	Total (PhP)
	250	pc	Sign pen, black Type: Gel or Liquid <i>PILOT</i> Tip: 1.00mm needle With or without non slip grip With metal clip One(1) piece barrel 12 pcs per box	60 -	15000 -
	250	pc	Sign pen, blue Type: Gel or Liquid <i>PILOT</i> Tip: 1.00mm needle With or without non slip grip With metal clip One(1) piece barrel 12 pcs per box	60 -	15000 -
	300	pc	Sign pen, black Type: Gel or Liquid <i>PILOT VS</i> Tip: 0.5mm needle With or without non slip grip With metal clip One(1) piece barrel 12 pcs per box	55 -	16500 -
	300	pc	Sign pen, blue Type: Gel or Liquid <i>PILOT VS</i>	55 -	16500 -

Ban Bee Commercial Co., Inc.
858 Claro, M. Reyes Avenue, Binondo, Manila
Tel. no. (PLDT) 8986-9306, 8986-9306
GLOBE: 09777-113488
SMART(VIBER): 0968-3241111
TIN NO: 001-609-075-000
PHILGEPS NO: 2151 (RED)
EMAIL ADD: banbee@gmail.com

		Tip: 0.5mm needle With or without non slip grip With metal clip One(1) piece barrel 12 pcs per box		
500	pad	Notepad, Stick on Size: 3 inches X 3 inches (76mm X 76mm) Basis of weight: 70 gsm Sheet thickness: 0.090mm 100 sheets per pad Adhesive orientation shall be on either side Assorted colors: yellow, blue, pink, green,	75	12500

Posted on:	Signature: DOMINGO L. FURNO
Farmed-out:	Name/Designation: 092624
Retrieved on:	Name of Company: Ban Bee Commercial Co., Inc.
	Address: 552 Claro M. Recto Avenue, Binondo, Manila
	Tel. no. (PLDT) 8986-9305, 8986-9306
	GLOBE: 09777-113488
	Telephone/Fax: SMART (VIBEA): 0968-3241111
#REF!	TIN: TIN NO: 001-809-073-000
	PHILGEPIS NO: 2151 (REG)
	EMAIL ADD: banbee@gmail.com

Revised/Updated as of 01 January 2016



Certificate of Non-Availability of Stocks (CNAS)

As of Tuesday, October 08, 2024

Total No. of Items: 151

Product Code	Product Description	UOM	Price
26111702-BT-A01	BATTERY, dry cell, AAA	Pack	18.34
26111702-BT-A02	BATTERY, dry Cell, size AA	Pack	20.49
44101602-PB-M01	BINDING AND PUNCHING MACHINE, 50mm binding capacit	Unit	9,534.72
44122037-RB-P10	BINDING RING/COMB, plastic, 32mm	Bundle	259.89
44121612-BL-H01	BLADE, for general purpose cutter/utility knife	Tube	16.37
47131604-BR-S01	BROOM (Walis Tambo)	Piece	124.80
47131604-BR-T01	BROOM (Walis Ting-Ting)	Piece	26.00
14111525-CA-A01	CARTOLINA, assorted colors	Pack	83.72
44121710-CH-W01	CHALK, white enamel	Box	32.97
47131829-TB-C01	CLEANER, toilet and urinal	Bottle	41.60
47131805-CL-P01	CLEANSER, scouring powder	Can	23.92
60121413-CB-P01	CLEARBOOK, A4	Piece	35.18
44122105-BF-C02	CLIP, backfold, 25mm	Box	19.61
44122105-BF-C03	CLIP, Backfold, 32mm	Box	33.28
14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	Box	945.36
44121801-CT-R02	CORRECTION TAPE	Piece	13.50
44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	Piece	31.72
44111515-DF-B01	DATA FILE BOX	Piece	145.89
44122011-DF-F01	DATA FOLDER	Piece	99.84
44103202-DS-M01	DATER STAMP	Piece	425.78
43211507-DSK001	DESKTOP FOR BASIC USERS	Unit	24,793.60
43211507-DSK002	DESKTOP FOR MID-RANGE USERS	Unit	42,390.40
47131811-DE-P03	DETERGENT POWDER, all-purpose	POUCH	54.08
52161535-DV-R01	DIGITAL VOICE RECORDER	Unit	7,339.16
47131803-DS-A01	DISINFECTANT SPRAY, aerosol, 400g (min)	Can	139.89
45121517-DO-C02	DOCUMENT CAMERA, 8 MP	Unit	23,623.00
44103109-BR-D05	DRUM CART, BROTHER DR-3455, Black	Cart	6,947.20
40101604-EF-C01	ELECTRIC FAN, Ceiling Mount, Orbit Type	Unit	1,438.32
40101604-EF-S01	ELECTRIC FAN, Stand Type	Unit	1,560.00
44121506-EN-X01	ENVELOPE, Expanding, Kraft	Box	960.96
44121506-EN-X02	ENVELOPE, expanding, plastic	Piece	30.49
44121504-EN-W02	ENVELOPE, Mailing with Window	Box	523.95
44121506-EN-M01	ENVELOPE, Mailing, White		450.32
43201827-HD-X02	EXTERNAL HARD DRIVE	Unit	3,014.96
44122118-FA-P01	FASTENER, metal	Box	94.64

44122018-FT-D01	FILE TAB DIVIDER, A4	SET	11.13
44122018-FT-D02	FILE TAB DIVIDER, legal	Set	14.23
46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	Unit	1,144.00
47131802-FW-P02	FLOOR WAX, paste type, red	Can	309.76
44122011-FO-L01	FOLDER, L-type, A4	Pack	200.28
44122011-FO-L02	FOLDER, L-type, Legal	Pack	249.08
44122027-FO-P01	FOLDER, pressboard	Box	952.64
31201610-GL-J01	GLUE, All Purpose	Jar	62.14
53131626-HS-S01	HAND SANITIZER, 500mL	Bottle	65.08
73101612-HS-L01	HAND SOAP, LIQUID, 500ml	Bottle	42.95
55101524-RA-H01	HANDBOOK (RA 9184), 8th edition	Book	37.21
44103105-CA-C02	Ink Cartridge, Canon CL-811, Colored	Cart	1,178.32
44103105-CA-B04	Ink Cartridge, Canon PG-740, Black	Cart	861.12
44103105-CA-B02	Ink Cartridge, Canon PG-810, Black	Cart	892.32
44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), BLACK	Cart	231.90
44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), CYAN	Cart	242.20
44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), MAGENTA	Cart	242.20
44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), YELLOW	Cart	242.20
44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP82), BLACK	Cart	652.80
44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), TRI-COLOR	Cart	1,048.32
44103105-HP-B09	INK CARTRIDGE, HP C9351AA, (HP21), BLACK	Cart	910.00
44103105-HP-T10	INK CARTRIDGE, HP C9352AA, (HP22), TRI-COLOR	Cart	1,053.52
44103105-HP-B17	INK CARTRIDGE, HP CC640WA (HP60), BLACK	Cart	860.88
44103105-HP-T17	INK CARTRIDGE, HP CC643WA (HP60), TRI-COLOR	Cart	1,047.28
44103105-HP-B35	INK CARTRIDGE, HP CD887AA (HP703), BLACK	Cart	419.12
44103105-HP-T35	INK CARTRIDGE, HP CD888AA (HP703), TRI-COLOR	Cart	419.12
44103105-HX-C40	INK CARTRIDGE, HP CD972AA (HP920XL), CYAN	Cart	823.68
44103105-HX-M40	INK CARTRIDGE, HP CD973AA (HP920XL), MAGENTA	Cart	823.68
44103105-HX-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), YELLOW	Cart	823.68
44103105-HX-B40	INK CARTRIDGE, HP CD975AA (HP920XL), BLACK	Cart	1,541.28
44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), TRI-COLOR	Cart	1,066.00
44103105-HX-B43	INK CARTRIDGE, HP CN045AA (HP950XL), BLACK	Cart	1,970.80
44103105-HX-C43	INK CARTRIDGE, HP CN046AA (HP951XL) CYAN	Cart	1,517.36
44103105-HX-Y43	INK CARTRIDGE, HP CN048AA (HP951XL) YELLOW	Cart	1,517.36
44103105-HP-B36	INK CARTRIDGE, HP CN692AA (HP704) BLACK	Cart	419.12
44103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704) TRI-COLOR	Cart	419.12
44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678) BLACK	Cart	404.56
44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678) TRI-COLOR	Cart	404.56
44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680) TRI-COLOR	Cart	424.32
44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680) BLACK	Cart	424.32
44103105-HP-C50	INK CARTRIDGE, HP L0S51AA (HP955) CYAN ORIGINAL	Cart	982.80
44103105-HP-M50	INK CARTRIDGE, HP L0S54AA (HP955) MAGENTA ORIGINAL	Cart	982.80
44103105-HP-Y50	INK CARTRIDGE, HP L0S57AA (HP955) YELLOW ORIGINAL	Cart	982.80
44103105-HP-B50	INK CARTRIDGE, HP L0S60AA (HP955) BLACK ORIGINAL	Cart	1,294.80

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44103105-HX-C48	INK CARTRIDGE, HP L0S63AA (HP955XL) CYAN ORIGINAL	Cart	1,339.52
44103105-HX-M48	INK CARTRIDGE, HP L0S66AA (HP955XL) MAGENTA	Cart	1,339.52
44103105-HX-Y48	INK CARTRIDGE, HP L0S69AA (HP955XL) YELLOW	Cart	1,339.52
44103105-HX-B48	INK CARTRIDGE, HP L0S72AA (HP955XL) BLACK ORIGINAL	Cart	1,817.92
44103105-HP-C51	INK CARTRIDGE, HP T6L69AA (HP905) CYAN ORIGINAL	Cart	468.00
44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905) MAGENTA ORIGINAL	Cart	468.00
44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905) YELLOW ORIGINAL	Cart	468.00
44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905) BLACK ORIGINAL	Cart	774.80
10191509-IN-A01	INSECTICIDE, aerosol type	Can	139.36
43211503-LAP002	LAPTOP, LIGHTWEIGHT	unit	46,800.00
43211503-LAP001	LAPTOP, MID-RANGE	unit	42,380.00
39101628-LB-L01	LIGHT EMITTING DIODE (LED), Light Bulb	Piece	75.61
39101628-LT-L01	LINEAR TUBE, Light Emitting Diode (LED), 18 watts	Piece	205.82
44121708-MP-B01	MARKER, permanent, black	Piece	8.27
44121708-MP-B02	MARKER, permanent, blue	Piece	8.27
44121708-MP-B03	MARKER, permanent, red	Piece	8.27
44121708-MW-B01	MARKER, whiteboard, black	Piece	9.65
44121708-MW-B02	MARKER, whiteboard, blue	Piece	9.65
44121708-MW-B03	MARKER, whiteboard, red	Piece	9.65
56101504-CM-B01	MONOBLOC CHAIR, beige	Piece	341.12
56101504-CM-W01	MONOBLOC CHAIR, white	Piece	341.12
47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	Unit	2,288.00
45111609-MM-P01	MULTIMEDIA PROJECTOR, 4000 min	Unit	16,588.00
14111514-NP-S03	NOTE PAD, stick on, 3" x 3"	PAD	52.00
14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	PAD	37.06
14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	PAD	59.28
14111531-PP-R01	PAD PAPER, ruled	PAD	34.82
44101603-PS-M01	PAPER SHREDDER	Unit	5,699.20
44101603-PS-M02	PAPER SHREDDER	Units	16,107.52
44101601-PT-M01	PAPER TRIMMER / CUTTING MACHINE, table top	Unit	9,297.60
14111507-PP-C02	PAPER, Multi-Purpose, 70gsm (min.), Legal	Ream	158.91
14111507-PP-C01	PAPER, Multi-Purpose, A4	REAM	137.74
55121905-PH-F01	PHILIPPINE NATIONAL FLAG	Piece	284.84
43212102-PR-D02	PRINTER, impact, dot matrix, 24 pins, 136 columns	Unit	38,100.97
47131501-RG-C01	RAGS	Bundle	69.47
44103112-EP-R05	RIBBON CART, EPSON C13S015516 (#8750), Black	Cart	77.43
44103112-EP-R13	RIBBON CART, EPSON C13S015532, Black	Cart	77.94
44103112-EP-R07	RIBBON CARTRIDGE, EPSON C13S015531 (S015086)	Cart	818.48
44122101-RU-B01	RUBBER BAND, No. 18	Box	135.20
47131602-SC-N01	SCOURING PAD	Pack	85.63
60121524-SP-G01	SIGN PEN, Extra fine tip, black	Piece	22.20
60121524-SP-G02	SIGN PEN, Extra fine tip, blue	Piece	22.20
60121524-SP-G03	SIGN PEN, Extra fine tip, red	Piece	22.20
44121905-SP-F01	STAMP PAD, felt	Piece	39.92

31151804-SW-H01	STAPLE WIRE, heavy duty (binder type)	Box	36.40
44121615-ST-B01	STAPLER, Heavy Duty (Binder)	Unit	693.15
44121615-ST-S01	STAPLER, standard type	Piece	197.60
31201502-TA-E01	TAPE, electrical	Roll	19.45
31201503-TA-M01	TAPE, masking, 24mm	Roll	55.68
31201517-TA-P01	TAPE, packaging, 48mm	Roll	22.36
14111704-TT-P04	TISSUE, Interfolded Paper Towel	Pack	33.80
44103103-BR-B09	TONER CART, BROTHER TN-3320, Black	Cart	3,567.20
44103103-BR-B11	TONER CART, BROTHER TN-3350, Black	Cart	5,002.40
44103103-BR-B15	TONER CART, BROTHER TN-3478, Black	Cart	5,575.44
44103103-HP-B14	TONER CART, HP CE540A, Black	Cart	3,603.60
44103103-BR-B16	Toner Cartridge, Brother TN-456 Black, High Yield	Cart	4,564.56
44103103-BR-C03	Toner Cartridge, Brother TN-456 Cyan, High Yield	Cart	7,716.80
44103103-BR-M03	Toner Cartridge, Brother TN-456 Magenta, High	Cart	7,716.80
44103103-BR-Y03	Toner Cartridge, Brother TN-456 Yellow, High Yield	Cart	7,716.80
44103103-CA-B00	Toner Cartridge, Canon CRG-324 II	Cart	13,399.36
44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	Cart	3,439.28
44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	Cart	2,897.44
44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	Cart	4,495.92
44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black,	Cart	5,822.96
44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black,	Cart	8,658.00
44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet,	Cart	3,367.52
44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan	Cart	9,783.28
44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow	Cart	9,783.28
44103103-HP-B34	TONER CARTRIDGE, HP G2612A, Black	Cart	4,155.84
47121701-TB-P04	TRASHBAG, XXL size	Pack	130.00
47121702-WB-P01	WASTEBASKET	Piece	43.68
60121124-WR-P01	WRAPPING PAPER, kraft	Pack	161.20

**This certificate is valid within fifteen (15) days upon the date of issuance; Items indicated above are currently not available from the Procurement Service and agency may procure thru other sources in accordance with 2016 Revised IRR of RA 9184.*

Zone & Specifications

Material

Monthly Quantity Requirements

Total Quantity

Total Amount

Item No.	Description	Unit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD	Unit Cost	Total Qty	Total Amt					
4712103-01-001	AIR FRESHENER	can	26	13	13	11	10	10	16	11	12	41	0	0	150	3.91	586.50						
4712103-01-002	BROOM (Nylon bristles)	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00						
4712103-01-003	BROOM (Wool fiber)	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00						
4712103-01-004	CLEANER, Toilet Bowl and Urinal	can	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00						
4712103-01-005	CLEANER, Toilet Bowl and Urinal	can	3	0	0	3	1	0	1	0	0	0	0	0	4	12.16	48.64						
4712103-01-006	CLEANER, Sanitary Powder	can	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00						
4712103-01-007	DETERGENT BAR	box	1	0	0	1	0	0	0	0	0	0	0	0	1	3.75	3.75						
4712103-01-008	DETERGENT POWDER, all purpose	box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00						
4712103-01-009	DISINFECTANT SPRAY	can	10	5	4	18	2	0	0	0	0	0	0	0	35	2.48	86.80						
4712103-01-010	DUST PAN	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00						
4712103-01-011	FLOOR WAX, Paste Type, Ind	can	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00						
4712103-01-012	FLOOR WAX, Paste Type, Ind	can	2	0	2	5	1	0	0	0	0	0	0	0	8	1.50	12.00						
4712103-01-013	RESTROOM CLEANER	bottle	5	0	1	6	2	0	0	0	0	0	0	0	14	4.89	68.46						
4712103-01-014	HAND SOAP, Liquid	can	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00						
4712103-01-015	HOT BUCKET	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00						
4712103-01-016	MOHAWK, Heavy Duty	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00						
4712103-01-017	MOPHEAD, made of Nylon	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00						
4712103-01-018	PADS	box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00						
4712103-01-019	SCOURING PAD	box	1	0	0	1	0	0	0	0	0	0	0	0	1	0.44	0.44						
4712103-01-020	TANSFORM, 100 size	pack/roll	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00						
4712103-01-021	TANSFORM, Large size	pack/roll	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00						
4712103-01-022	TANSFORM, X, 8mm	pack/roll	7	4	7	18	15	0	0	0	0	0	0	0	41	1.94	80.56						
4712103-01-023	WAX/BUFFER	piece	212	0	0	212	0	0	0	0	0	0	0	0	424	23.18	9829.52						
4712103-02-001	ink, for stamp pad	bottle	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00						
4712103-02-002	DIGITAL VOICE RECORDER	unit	11	0	0	11	0	0	0	0	0	0	0	0	11	400.76	4408.36						
4712103-02-003	FACE MASK	box	239	70	61	609	21,386	601	76	75	212	13,104	260	70	43	412	21,970.00	100	76	296	25,132.00	1,200	62,664.00
4712103-02-004	MECHANIC	roll	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00						
4712103-02-005	CARBON FILM, Legal size	box	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00						
4712103-02-006	POPE EXTINGUISHER, dry chemical	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00						
4712103-02-007	POPE EXTINGUISHER, foam MFC	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00						
4712103-02-008	PUMPING BRITANNIA PAD	piece	5	0	0	5	1,934	0	0	0	0	0	0	0	0	0	0.00						
4712103-02-009	HOMOLOC CHAIN, 1/2" Dia	piece	20	0	0	20	7,000	0	0	0	0	0	0	0	0	0	0.00						
4712103-02-010	HOMOLOC CHAIN, 3/4" Dia	piece	20	0	0	20	7,444	0	0	0	0	0	0	0	0	0	0.00						
4712103-02-011	HOMOLOC CHAIN, 1" Dia	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00						
4712103-02-012	HOMOLOC CHAIN, 1 1/4" Dia	piece	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00						
4712103-02-013	ELECTRIC FAN, ceiling mount, oval type	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00						
4712103-02-014	ELECTRIC FAN, pedestal, ground type	unit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.00						

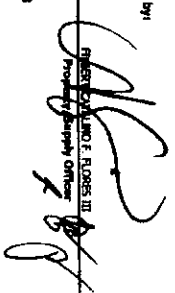
Steel & Appliances

Monthly Quantity Requirements


Item No.	Description	Unit	Monthly Quantity Requirements												Total Quantity per Year	Value	Total Material per Year		
			Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec					
8014208-19-044	CORNMEAL LIQUID	loads	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8014208-19-047	PLASTIC PARTNER	lbs	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8014208-19-048	STEEL FLUNG CABINET	pieces	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8014208-19-049	VELUM BOARD PART	pieces	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8014208-19-050	STATIONERY CARD	pieces	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
8014208-19-051	PAINT	gals	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8014208-19-052	COLORIED PAPER	pieces	1	0	0	1	0	0	0	1	0	0	0	0	1	0	0	0	1
8014208-19-053	WOOD PAPER	reams	4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8014208-19-054	TORN PAPER	reams	1	0	0	1	0	0	0	1	0	0	0	0	1	0	0	0	1
8014208-19-055	DOOR MAT	pieces	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8014208-19-056	GLUE STOCK PARTS	pieces	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8014208-19-057	GLUE STOCK (FOR GLUE GUM)	pieces	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8014208-19-058	DISCOUNT CAFE	pieces	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8014208-19-059	DISCOUNT CAFE	pieces	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8014208-19-060	DISCOUNT CAFE	pieces	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8014208-19-061	DISCOUNT CAFE	pieces	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8014208-19-062	DISCOUNT CAFE	pieces	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8014208-19-063	DISCOUNT CAFE	pieces	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8014208-19-064	DISCOUNT CAFE	pieces	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8014208-19-065	DISCOUNT CAFE	pieces	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8014208-19-066	DISCOUNT CAFE	pieces	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8014208-19-067	DISCOUNT CAFE	pieces	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8014208-19-068	DISCOUNT CAFE	pieces	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8014208-19-069	DISCOUNT CAFE	pieces	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Item # Specifications	Unit of Measure	Monthly Quantity Requirements												Total Quantity for the year	Price	Total Amount for the year				
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec							
2011005-75-000	ALUMINUM WHEEL (171)	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0.00	0	0.00	
2011005-75-001	ALUMINUM WHEEL (171)	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0.00
2011005-75-002	ALUMINUM WHEEL (171)	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0.00
2011005-75-003	ALUMINUM WHEEL (171)	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0.00
2011005-75-004	ALUMINUM WHEEL (171)	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0.00
2011005-75-005	ALUMINUM WHEEL (171)	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0.00
2011005-75-006	ALUMINUM WHEEL (171)	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0.00
2011005-75-007	ALUMINUM WHEEL (171)	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0.00
2011005-75-008	ALUMINUM WHEEL (171)	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0.00
2011005-75-009	ALUMINUM WHEEL (171)	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0.00
2011005-75-010	ALUMINUM WHEEL (171)	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0.00
2011005-75-011	ALUMINUM WHEEL (171)	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0.00
2011005-75-012	ALUMINUM WHEEL (171)	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0.00
2011005-75-013	ALUMINUM WHEEL (171)	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0.00
2011005-75-014	ALUMINUM WHEEL (171)	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0.00
2011005-75-015	ALUMINUM WHEEL (171)	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0.00
2011005-75-016	ALUMINUM WHEEL (171)	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0.00
2011005-75-017	ALUMINUM WHEEL (171)	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0.00
2011005-75-018	ALUMINUM WHEEL (171)	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0.00
2011005-75-019	ALUMINUM WHEEL (171)	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0.00
2011005-75-020	ALUMINUM WHEEL (171)	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0.00
2011005-75-021	ALUMINUM WHEEL (171)	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0.00
2011005-75-022	ALUMINUM WHEEL (171)	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0.00
2011005-75-023	ALUMINUM WHEEL (171)	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0.00
2011005-75-024	ALUMINUM WHEEL (171)	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0.00
2011005-75-025	ALUMINUM WHEEL (171)	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0.00
2011005-75-026	ALUMINUM WHEEL (171)	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0.00
2011005-75-027	ALUMINUM WHEEL (171)	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0.00
2011005-75-028	ALUMINUM WHEEL (171)	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0.00
2011005-75-029	ALUMINUM WHEEL (171)	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0.00
2011005-75-030	ALUMINUM WHEEL (171)	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0.00
2011005-75-031	ALUMINUM WHEEL (171)	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0.00
2011005-75-032	ALUMINUM WHEEL (171)	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0.00
2011005-75-033	ALUMINUM WHEEL (171)	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0.00
2011005-75-034	ALUMINUM WHEEL (171)	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0.00
2011005-75-035	ALUMINUM WHEEL (171)	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0.00
2011005-75-036	ALUMINUM WHEEL (171)	0	0	0	0	0	0.00	0	0	0	0	0	0	0	0	0	0	0.00	0	0.00

I hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:  DENISE O. EDWARDS
Procurement Supply Officer

Certified Funds Available / Certified Appropriable Funds Available: _____
Accountable / Budget Officer: _____

Approved by:  E. J. O'CONNOR
Head of OMA/Agency

Date Prepared: 26-10-10

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 F02M

AP-CSE 2024 FORM

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service - Department of Budget and Management (DBM) that shall be purchased by government agencies. Coordinate with the DBM Circular Letter Nos. 2011-8 and 2011-9-A dated 25 August 2011 and 25 September 2011, respectively, the APP-CSE that serve as the agency's annual procurement template for all CSE items from the PS-D8M. Only agencies with updated APP-CSE in the Procurement System (PMS) should submit this form. For details on the requirements and submission process, visit the Procurement System (PMS) website (www.pms.dps.gov.ph) or call the Procurement System (PMS) Helpdesk at (632) 888-4000. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

1. The APP-CSE form must be downloaded using Microsoft Excel format. The APP-CSE shall be downloaded or inserted if the form used is other than the prescribed format which is downloadable from the websites and Download page of PS-D8M website (www.psd8m.gov.ph).
2. Study refer to the CSE categories on the PS-D8M website (www.psd8m.gov.ph) under the "Sign the APP-CSE" tab for the detailed technical specifications and sample photo of the items.
3. Do not delete, edit, or revise any item or row on the APP-CSE form. However, the APP-CSE that serve as the agency's annual procurement template for all CSE items from the PS-D8M.
4. For items not included on the list of APP-CSE 2024 Form - Other Systems, can be downloaded from the Download page of PS-D8M website (www.psd8m.gov.ph) and use to update through the PMS. Items://database/index.
5. Once signed and approved by the Agency/Office, Accountant/Finance Officer, and Head of the Agency/Office, Agency must submit the signed APP-CSE form to the Procurement System (PMS) to the agency's administrator account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
6. Incomplete signature shall be deemed invalid. The agency may edit their uploaded APP-CSE directly on their administrator's account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in terms of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
7. For further assistance or clarification, agencies may contact the Helpdesk and Sales Division of PS-D8M through its mobile numbers 0927-8478281 (Mobile) or 0918-7854428 (Smart) or email support@psd8m.gov.ph or visit the PS-D8M website (www.psd8m.gov.ph) for the guide on how to fill-out the APP-CSE.

Use: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.

Department/Agency/Office: Security and Logistics Office

Agency Code/NAICS: 80
 Organization Type: NATIONAL GOVERNMENT AGENCY

Address: Department Office

Contact Person: Paul D. Uda
 Position: DBM Administrator/DBM
 Telephone/Work Mobile No.: 0918 532 0710/0918 532 0710

PART I. AVAILABLE AT PS-D8M (MAIN WAREHOUSE AND DEPOSITS)

Item Code	Description	Unit	QTY	PRICE	TOTAL	QTY	PRICE	TOTAL	QTY	PRICE	TOTAL	QTY	PRICE	TOTAL	QTY	PRICE	TOTAL	QTY	PRICE	TOTAL	QTY	PRICE	TOTAL
1000000000	300000 000, 500 ml	piece	40	50.00	2,000.00	40	50.00	2,000.00	40	50.00	2,000.00	40	50.00	2,000.00	40	50.00	2,000.00	40	50.00	2,000.00	40	50.00	2,000.00
1000000000	300000 000, 1 Liter	piece	24	6.67	1,600.80	24	6.67	1,600.80	24	6.67	1,600.80	24	6.67	1,600.80	24	6.67	1,600.80	24	6.67	1,600.80	24	6.67	1,600.80
1000000000	300000 000, 1 Liter	piece	24	6.67	1,600.80	24	6.67	1,600.80	24	6.67	1,600.80	24	6.67	1,600.80	24	6.67	1,600.80	24	6.67	1,600.80	24	6.67	1,600.80
1000000000	300000 000, 1 Liter	piece	24	6.67	1,600.80	24	6.67	1,600.80	24	6.67	1,600.80	24	6.67	1,600.80	24	6.67	1,600.80	24	6.67	1,600.80	24	6.67	1,600.80
1000000000	300000 000, 1 Liter	piece	24	6.67	1,600.80	24	6.67	1,600.80	24	6.67	1,600.80	24	6.67	1,600.80	24	6.67	1,600.80	24	6.67	1,600.80	24	6.67	1,600.80

Item No.	Description	Unit	QTY	UNIT PRICE	TOTAL PRICE	TAX	NET PRICE	DISCOUNT	AMOUNT	DATE	STATUS	REMARKS
1	FILE TAD DIVISION, LEGAL	pcd	0	0.00	0.00	0.00	0.00	0.00	0.00			
2	FOUNDER, FANCY WITH SIDE M	pcd	0	0.00	0.00	0.00	0.00	0.00	0.00			
3	FOUNDER, FANCY WITH SIDE, LEGAL	pcd	0	0.00	0.00	0.00	0.00	0.00	0.00			
4	FOUNDER, LEGAL, M	pcd	1	187.54	187.54	0.00	187.54	0.00	187.54			
5	FOUNDER, LEGAL, LEGAL	pcd	12	2,882.84	34,594.08	0.00	34,594.08	0.00	34,594.08			
6	FOUNDER, LEGAL, LEGAL	pcd	18	17,167.82	309,020.76	0.00	309,020.76	0.00	309,020.76			
7	FOUNDER WITH LEGAL, M	pcd	2	777.92	1,555.84	0.00	1,555.84	0.00	1,555.84			
8	FOUNDER WITH LEGAL, LEGAL	pcd	22	39,948.80	879,072.64	0.00	879,072.64	0.00	879,072.64			
9	INDEX TAB	pcd	0	0.00	0.00	0.00	0.00	0.00	0.00			
10	MAXICOLOR FILE BOX, LEGAL	pcd	0	0.00	0.00	0.00	0.00	0.00	0.00			
11	MAXICOLOR FILE BOX, LEGAL	pcd	0	0.00	0.00	0.00	0.00	0.00	0.00			
12	MAXICOLOR FILE BOX, LEGAL	pcd	0	0.00	0.00	0.00	0.00	0.00	0.00			
13	MAXICOLOR FILE BOX, LEGAL	pcd	0	0.00	0.00	0.00	0.00	0.00	0.00			
14	MAXICOLOR FILE BOX, LEGAL	pcd	7	818.34	5,728.38	0.00	5,728.38	0.00	5,728.38			
15	MAXICOLOR FILE BOX, LEGAL	pcd	17	5,171.30	87,912.10	0.00	87,912.10	0.00	87,912.10			
16	MAXICOLOR FILE BOX, LEGAL	pcd	15	3,272.80	49,092.00	0.00	49,092.00	0.00	49,092.00			
17	MAXICOLOR FILE BOX, LEGAL	pcd	12	2,882.84	34,594.08	0.00	34,594.08	0.00	34,594.08			
18	MAXICOLOR FILE BOX, LEGAL	pcd	3	1,441.42	4,324.26	0.00	4,324.26	0.00	4,324.26			
19	MAXICOLOR FILE BOX, LEGAL	pcd	4	4,180.00	16,720.00	0.00	16,720.00	0.00	16,720.00			
20	MAXICOLOR FILE BOX, LEGAL	pcd	3	3,120.00	9,360.00	0.00	9,360.00	0.00	9,360.00			
21	MAXICOLOR FILE BOX, LEGAL	pcd	2	4,680.00	9,360.00	0.00	9,360.00	0.00	9,360.00			
22	MAXICOLOR FILE BOX, LEGAL	pcd	4	4,180.00	16,720.00	0.00	16,720.00	0.00	16,720.00			
23	MAXICOLOR FILE BOX, LEGAL	pcd	4	4,180.00	16,720.00	0.00	16,720.00	0.00	16,720.00			
24	MAXICOLOR FILE BOX, LEGAL	pcd	4	4,180.00	16,720.00	0.00	16,720.00	0.00	16,720.00			
25	MAXICOLOR FILE BOX, LEGAL	pcd	3	3,120.00	9,360.00	0.00	9,360.00	0.00	9,360.00			
26	MAXICOLOR FILE BOX, LEGAL	pcd	3	3,120.00	9,360.00	0.00	9,360.00	0.00	9,360.00			
27	MAXICOLOR FILE BOX, LEGAL	pcd	2	4,680.00	9,360.00	0.00	9,360.00	0.00	9,360.00			
28	MAXICOLOR FILE BOX, LEGAL	pcd	2	4,680.00	9,360.00	0.00	9,360.00	0.00	9,360.00			
29	MAXICOLOR FILE BOX, LEGAL	pcd	2	4,680.00	9,360.00	0.00	9,360.00	0.00	9,360.00			
30	MAXICOLOR FILE BOX, LEGAL	pcd	2	4,680.00	9,360.00	0.00	9,360.00	0.00	9,360.00			
31	MAXICOLOR FILE BOX, LEGAL	pcd	2	4,680.00	9,360.00	0.00	9,360.00	0.00	9,360.00			
32	MAXICOLOR FILE BOX, LEGAL	pcd	2	4,680.00	9,360.00	0.00	9,360.00	0.00	9,360.00			
33	MAXICOLOR FILE BOX, LEGAL	pcd	2	4,680.00	9,360.00	0.00	9,360.00	0.00	9,360.00			
34	MAXICOLOR FILE BOX, LEGAL	pcd	2	4,680.00	9,360.00	0.00	9,360.00	0.00	9,360.00			
35	MAXICOLOR FILE BOX, LEGAL	pcd	2	4,680.00	9,360.00	0.00	9,360.00	0.00	9,360.00			
36	MAXICOLOR FILE BOX, LEGAL	pcd	2	4,680.00	9,360.00	0.00	9,360.00	0.00	9,360.00			
37	MAXICOLOR FILE BOX, LEGAL	pcd	2	4,680.00	9,360.00	0.00	9,360.00	0.00	9,360.00			
38	MAXICOLOR FILE BOX, LEGAL	pcd	2	4,680.00	9,360.00	0.00	9,360.00	0.00	9,360.00			
39	MAXICOLOR FILE BOX, LEGAL	pcd	2	4,680.00	9,360.00	0.00	9,360.00	0.00	9,360.00			
40	MAXICOLOR FILE BOX, LEGAL	pcd	2	4,680.00	9,360.00	0.00	9,360.00	0.00	9,360.00			
41	MAXICOLOR FILE BOX, LEGAL	pcd	2	4,680.00	9,360.00	0.00	9,360.00	0.00	9,360.00			
42	MAXICOLOR FILE BOX, LEGAL	pcd	2	4,680.00	9,360.00	0.00	9,360.00	0.00	9,360.00			
43	MAXICOLOR FILE BOX, LEGAL	pcd	2	4,680.00	9,360.00	0.00	9,360.00	0.00	9,360.00			
44	MAXICOLOR FILE BOX, LEGAL	pcd	2	4,680.00	9,360.00	0.00	9,360.00	0.00	9,360.00			
45	MAXICOLOR FILE BOX, LEGAL	pcd	2	4,680.00	9,360.00	0.00	9,360.00	0.00	9,360.00			
46	MAXICOLOR FILE BOX, LEGAL	pcd	2	4,680.00	9,360.00	0.00	9,360.00	0.00	9,360.00			
47	MAXICOLOR FILE BOX, LEGAL	pcd	2	4,680.00	9,360.00	0.00	9,360.00	0.00	9,360.00			
48	MAXICOLOR FILE BOX, LEGAL	pcd	2	4,680.00	9,360.00	0.00	9,360.00	0.00	9,360.00			
49	MAXICOLOR FILE BOX, LEGAL	pcd	2	4,680.00	9,360.00	0.00	9,360.00	0.00	9,360.00			
50	MAXICOLOR FILE BOX, LEGAL	pcd	2	4,680.00	9,360.00	0.00	9,360.00	0.00	9,360.00			

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PART II. OTHER ITEMS NOT AVAILABLE AT P-R-D-B BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Under Prices Indicate prices of Items)

Item #	Description	Quantity	Unit	Price	Total
1	Operating environment software	1	each	0.00	0.00
2	Security and protection software	1	license	0.00	0.00
3	Library and device driver software	1	license	0.00	0.00
4	BALUN	1	each	1.00/ea	1.00
5	HALT-WAIT-RETRY DRIVER	1	each	0.00	0.00
6	LIQUID CRYSTAL DISPLAY	1	each	0.00	0.00
7	STORAGE POWER	1	each	0.00	0.00
8	ONLINE SERIAL I/O	1	each	0.00	0.00
9	PHOTO PAPER	1	each	0.00	0.00
10	RELOADING SOLUTION	1	each	0.00	0.00
11	RELOADING SOLUTION	1	each	0.00	0.00
12	CONTRACTOR POWER SUPPLY	1	each	0.00	0.00
13	UP CONVERTING UNIT	1	each	0.00	0.00
14	SMART TELEVISION	1	each	0.00	0.00
15	WHITE BOARD	1	each	0.00	0.00
16	HYDROPHILIC	1	each	0.00	0.00
17	HYDRO	1	each	0.00	0.00
18	DEHALENE LIQUID	1	each	0.00	0.00
19	PLASTIC MATTER	1	each	0.00	0.00
20	STEEL PLATE CORNER	1	each	0.00	0.00
21	VILLUM BOARD POWER	1	each	0.00	0.00
22	STRETCHING COVER	1	each	0.00	0.00
23	HAIR	1	each	0.00	0.00
24	COLORADO POWER	1	each	0.00	0.00
25	BOND PAPER	1	each	0.00	0.00
26	FISH PEN	1	each	0.00	0.00
27	BOOK MAT	1	each	0.00	0.00
28	GLUE STICK (PASTE)	1	each	0.00	0.00
29	GLUE STICK (FOR GLUE GUN)	1	each	0.00	0.00
30	RECONSTRUCT CASE	1	each	0.00	0.00
31	DEPOSITIVE SLIDES	1	each	0.00	0.00
32	COPYING TAPE	1	each	0.00	0.00
33	MANUAL PAPER	1	each	0.00	0.00
34	ALPHABETIC SORTERS	1	each	0.00	0.00
35	IN-LOCK	1	each	0.00	0.00
36	MOBILE PHONE	1	each	0.00	0.00
37	COMPACT DISC	1	each	0.00	0.00
38	APPLETHER	1	each	0.00	0.00
39	STORAGE BOX	1	each	0.00	0.00
40	PLASTIC ENVELOPE	1	each	0.00	0.00
41	DOCUMENT HOLDER	1	each	0.00	0.00
42	WATER DISPENSER	1	each	0.00	0.00
43	PROJECTOR	1	each	0.00	0.00
44	SCALE GUN	1	each	0.00	0.00
45	SCALE GUN	1	each	0.00	0.00
46	SCALE GUN	1	each	0.00	0.00
47	SCALE GUN	1	each	0.00	0.00
48	SCALE GUN	1	each	0.00	0.00
49	SCALE GUN	1	each	0.00	0.00
50	SCALE GUN	1	each	0.00	0.00
51	SCALE GUN	1	each	0.00	0.00
52	SCALE GUN	1	each	0.00	0.00
53	SCALE GUN	1	each	0.00	0.00
54	SCALE GUN	1	each	0.00	0.00
55	SCALE GUN	1	each	0.00	0.00
56	SCALE GUN	1	each	0.00	0.00
57	SCALE GUN	1	each	0.00	0.00
58	SCALE GUN	1	each	0.00	0.00
59	SCALE GUN	1	each	0.00	0.00
60	SCALE GUN	1	each	0.00	0.00
61	SCALE GUN	1	each	0.00	0.00
62	SCALE GUN	1	each	0.00	0.00
63	SCALE GUN	1	each	0.00	0.00
64	SCALE GUN	1	each	0.00	0.00
65	SCALE GUN	1	each	0.00	0.00
66	SCALE GUN	1	each	0.00	0.00
67	SCALE GUN	1	each	0.00	0.00
68	SCALE GUN	1	each	0.00	0.00
69	SCALE GUN	1	each	0.00	0.00
70	SCALE GUN	1	each	0.00	0.00
71	SCALE GUN	1	each	0.00	0.00
72	SCALE GUN	1	each	0.00	0.00
73	SCALE GUN	1	each	0.00	0.00
74	SCALE GUN	1	each	0.00	0.00
75	SCALE GUN	1	each	0.00	0.00
76	SCALE GUN	1	each	0.00	0.00
77	SCALE GUN	1	each	0.00	0.00
78	SCALE GUN	1	each	0.00	0.00
79	SCALE GUN	1	each	0.00	0.00
80	SCALE GUN	1	each	0.00	0.00
81	SCALE GUN	1	each	0.00	0.00
82	SCALE GUN	1	each	0.00	0.00
83	SCALE GUN	1	each	0.00	0.00
84	SCALE GUN	1	each	0.00	0.00
85	SCALE GUN	1	each	0.00	0.00
86	SCALE GUN	1	each	0.00	0.00
87	SCALE GUN	1	each	0.00	0.00
88	SCALE GUN	1	each	0.00	0.00
89	SCALE GUN	1	each	0.00	0.00
90	SCALE GUN	1	each	0.00	0.00
91	SCALE GUN	1	each	0.00	0.00
92	SCALE GUN	1	each	0.00	0.00
93	SCALE GUN	1	each	0.00	0.00
94	SCALE GUN	1	each	0.00	0.00
95	SCALE GUN	1	each	0.00	0.00
96	SCALE GUN	1	each	0.00	0.00
97	SCALE GUN	1	each	0.00	0.00
98	SCALE GUN	1	each	0.00	0.00
99	SCALE GUN	1	each	0.00	0.00
100	SCALE GUN	1	each	0.00	0.00

13,000.00

13,000.00

Line	Description	Unit	Quantity	Unit Price	Amount	Tax	Total
1	BLACK OPIUM	kg	50	142000	7100000	0	7100000
2	BLACK OPIUM	kg	50	142000	7100000	0	7100000
3	BLACK OPIUM	kg	50	142000	7100000	0	7100000
4	BLACK OPIUM	kg	50	142000	7100000	0	7100000
5	BLACK OPIUM	kg	50	142000	7100000	0	7100000
6	BLACK OPIUM	kg	50	142000	7100000	0	7100000
7	BLACK OPIUM	kg	50	142000	7100000	0	7100000
8	BLACK OPIUM	kg	50	142000	7100000	0	7100000
9	BLACK OPIUM	kg	50	142000	7100000	0	7100000
10	BLACK OPIUM	kg	50	142000	7100000	0	7100000
11	BLACK OPIUM	kg	50	142000	7100000	0	7100000
12	BLACK OPIUM	kg	50	142000	7100000	0	7100000
13	BLACK OPIUM	kg	50	142000	7100000	0	7100000
14	BLACK OPIUM	kg	50	142000	7100000	0	7100000
15	BLACK OPIUM	kg	50	142000	7100000	0	7100000
16	BLACK OPIUM	kg	50	142000	7100000	0	7100000
17	BLACK OPIUM	kg	50	142000	7100000	0	7100000
18	BLACK OPIUM	kg	50	142000	7100000	0	7100000
19	BLACK OPIUM	kg	50	142000	7100000	0	7100000
20	BLACK OPIUM	kg	50	142000	7100000	0	7100000
21	BLACK OPIUM	kg	50	142000	7100000	0	7100000
22	BLACK OPIUM	kg	50	142000	7100000	0	7100000
23	BLACK OPIUM	kg	50	142000	7100000	0	7100000
24	BLACK OPIUM	kg	50	142000	7100000	0	7100000
25	BLACK OPIUM	kg	50	142000	7100000	0	7100000
26	BLACK OPIUM	kg	50	142000	7100000	0	7100000
27	BLACK OPIUM	kg	50	142000	7100000	0	7100000
28	BLACK OPIUM	kg	50	142000	7100000	0	7100000
29	BLACK OPIUM	kg	50	142000	7100000	0	7100000
30	BLACK OPIUM	kg	50	142000	7100000	0	7100000
31	BLACK OPIUM	kg	50	142000	7100000	0	7100000
32	BLACK OPIUM	kg	50	142000	7100000	0	7100000
33	BLACK OPIUM	kg	50	142000	7100000	0	7100000
34	BLACK OPIUM	kg	50	142000	7100000	0	7100000
35	BLACK OPIUM	kg	50	142000	7100000	0	7100000
36	BLACK OPIUM	kg	50	142000	7100000	0	7100000
37	BLACK OPIUM	kg	50	142000	7100000	0	7100000
38	BLACK OPIUM	kg	50	142000	7100000	0	7100000
39	BLACK OPIUM	kg	50	142000	7100000	0	7100000
40	BLACK OPIUM	kg	50	142000	7100000	0	7100000
41	BLACK OPIUM	kg	50	142000	7100000	0	7100000
42	BLACK OPIUM	kg	50	142000	7100000	0	7100000
43	BLACK OPIUM	kg	50	142000	7100000	0	7100000
44	BLACK OPIUM	kg	50	142000	7100000	0	7100000
45	BLACK OPIUM	kg	50	142000	7100000	0	7100000
46	BLACK OPIUM	kg	50	142000	7100000	0	7100000
47	BLACK OPIUM	kg	50	142000	7100000	0	7100000
48	BLACK OPIUM	kg	50	142000	7100000	0	7100000
49	BLACK OPIUM	kg	50	142000	7100000	0	7100000
50	BLACK OPIUM	kg	50	142000	7100000	0	7100000

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