



PURCHASE ORDER

SECURITIES AND EXCHANGE COMMISSION

The SEC Headquarters, Makati Ave., Salcedo Village, Bel-Air, Makati City

Telefax No. 8818-5330



BAGONG PILIPINAS

Supplier : MULTI-FORMS CORPORATION	P.O. number : 2024-1-87
Address : 13-17 G.H. Del Pilar St., SFDM, Paltok, Quezon City	Date : September __, 2024
Tel No. : _____	Mode of Procurement : Public Bidding

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: The SEC Headquarters, Makati City.	Delivery Term: : 30 CD
Date of Delivery: _____	Payment term: : 30 CD

Item No./ Stock No.	Unit		Qty	Unit Cost	Amount
		Supply and Delivery of Specialty Paper			
	reams	Green	200	₱1,831.00	366,200.00
	reams	Blue	200	₱1,831.00	366,200.00
	reams	Yellow	200	₱1,831.00	366,200.00
	reams	Pink	200	₱1,831.00	366,200.00

As per attached supporting documents:					
a. BAC Resolution on Award No. 2024-139					
b. Signed Notice of Award dated September 10, 2024					
Forming part of this PO are the Schedule of Requirements, Technical Specifications, Terms and Conditions, the Bid, and Notice of Award issued					

(Amount in Words) **One Million Four Hundred Sixty-Four Thousand Eight Hundred Pesos** **₱1,464,800.00**

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of (1%) one percent of the total value of these ORDER for each day of delay shall be imposed.

Very truly yours,

Conforme: *(This also serve as your Notice to Proceed)*

 (Signature over printed name)

 Date

Vincent G. Cafiãres
Director, MSD

Funds Cluster: <u>OSA</u>	ORS/BURS No.: <u>03-2024-09-003467</u>
Funds Available: <u>1,464,800.00</u>	Date of the ORS/BURS: <u>Sept. 13, 2024</u>
 Dondie Q. Esquerro Director, FMD	Amount: <u>₱ 1,464,800.00</u>

SECURITIES AND EXCHANGE COMMISSION
 FINANCIAL MANAGEMENT DEPT
 BUDGET & FISCAL DIVISION
 20 SEP 2024
 RECEIVED
 By: _____ Time: 11:04