

Bids and Awards Committee

BID BULLETIN NO. 1

Production of Sec Audio-Visual Presentations for Investor Protection Week (2021)

All Prospective Bidders are hereby informed of the following amendments to the SEC Bidding Document:

SEC REQUIREMENT: CLARIFICATIONS	AMENDMENTS/RESPONSES
Section III. Bid Data Sheet	Section III. Bid Data Sheet
Page 21. ITB Clause No. 15.	Page 21. ITB Clause No. 15.
	Each Bidder shall submit one (1) originally signed certified true copy of the original document and two (2) duplicate copies of the first and second components of its bid. Bidder must arrange each bid documents into sections with tabs properly labeled separating each document according to the provided checklist.
Page 21. ITB Clause No. 20.2	Page 21. ITB Clause No. 20.2
	The Lowest Calculated Bid shall submit ALL of the following post-qualification requirements:
	1. Photocopy/ies of Contract/s or Purchase Order/s of one of the following:
	i. A single contract that is similar to the project and whose value must be at least fifty percent (50%) of the ABC to be bid; OR
	ii. (a) at least two (2) similar contracts and the aggregate contract amounts should be equivalent to at least fifty percent (50%) of the
	ABC to be bid; (b) The largest of these contracts must be
	equivalent to at least half of the percentage of the ABC as required above.
	iii. Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the
	contract to be bid, except under conditions
	provided for in Sections 23.4.1.3 and

	23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents;
	2. The corresponding proof of completion, which could either be:
	 i. Certificate of Final Acceptance/Completion from the bidder's client/s or ii. Official Receipt/s or Sales Invoice/s of the bidder covering the full amount of the contracts
	3. Latest Income and Business Tax Returns, filed and paid through the Electronic Filing and Payments System (EFPS), consisting of the following:
	 i. Latest Income Tax Return with proof of payment; and ii. VAT Returns (Form 2550M and 2550Q) or Percentage Tax Returns (2551M) with proof of payment within the last six (6) months preceding the date of bid submission iii. NTC Certification
Section VII. Technical Specifications	Section VII. Technical Specifications
Page 32. A. VIDEO PRODUCTION	Page 32. A. VIDEO PRODUCTION
Q1. Will the winning bidder produce all five (5) different video concepts or will we simply present them and the SEC will choose only one (1) for production?	A1. Yes, the winning bidder must produce at least five (5) video concepts to be chosen by the SEC. The winning bidder and the SEC end user will work closely together in finalizing the concepts.
Q2. What types of videos will be produced?	A2. The videos may be in the form of a corporate AVP, vlogs, advocacy videos, explainer videos and interactive videos. The winning bidder and the SEC end user will closely work together to determine what is appropriate depending on the approved concepts.
Q3. Should the five (5) short videos be unique concepts? Should the concepts be different from the five (5) long videos?	A3. No, the five (5) short videos need not be unique concepts relative to the five (5) long videos referred to in Q1. They could be teasers or shortened versions of the five (5) concepts chosen.
Q4. Are talent fees already included in the Approved Budget?	A4. Yes, talent fees, including those of celebrities or influencers, are already included in the approved budget. Other out-of-pocket expenses are likewise covered by the budget.

05. Who will reach out to and engage with A5. The winning bidder must deal with all production the talents, whom may be featured in the requirements, including the casting of on-camera talents. videos? The choice of on-camera talents, however, must be consulted with and approved by the SEC end user. Section VIII. Checklist of Financial and Section VIII. Checklist of Financial and Technical Technical Document. Document. Page 35 Page 35 (i) Original duly signed Sworn Statement (i) Original duly signed Sworn Statement (OSS)- Authority of the Signatory Authority of the Signatory: a. Sole Proprietorship - Only the Sole Proprietor shall execute the affidavit b. Partnership - Notarized Partnership Resolution from the General Manager/Managing Partners c. Corporation - Notarized Secretary's Certificate of Board Resolution or Notarized Board Resolution Notarization of this document shall comply with 2004 Rules on Notarial Practice which limits competent evidence of identity to the following: (i) Identification documents issued by an official agency bearing the photograph and signature of the individual (i.e. passport, driver's license, SSS ID, GSIS Umid, etc.); and The oath of affirmation of one credible witness not privy to the instrument, document of transaction who is personally known to the notary public and who personally knows the individual and shows to the notary public documentary identification (k) The Supplier's audited financial (k) The Supplier's audited financial statements, showing,

(k) The Supplier's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission;

(k) The Supplier's audited financial statements, showing, among others, the Supplier's total and current assets and liabilities, stamped "received" by the BIR or its duly accredited and authorized institutions, for the last two (2) years from the date of bid submission is acceptable;

This Bid Bulletin No.1 shall form an integral part of the Bidding Document.

August 13, 2021

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BAC Chairman